

NOTICE OF MEETING

<i>Meeting</i>	HFRA Standards and Governance Committee	<i>Clerk to the Hampshire Fire and Rescue Authority</i> John Coughlan CBE
<i>Date and Time</i>	Thursday, 31st January, 2019 10.00 am	<i>The Castle, Winchester</i>
<i>Place</i>	Meeting Room B, Fire and Police HQ, Leigh Road, Eastleigh	<i>Hampshire SO23 8UJ</i>
<i>Enquiries to</i>	<u>members.services@hants.gov.uk</u>	

The Openness of Local Government Bodies Regulations are in force, giving a legal right to members of the public to record (film, photograph and audio-record) and report on proceedings at meetings of the Authority, and its committees and/or its sub-committees. The Authority has a protocol on filming, photographing and audio-recording, and reporting at public meetings of the Authority which is available on our website. At the start of the meeting the Chairman will make an announcement that the meeting may be recorded and reported. Anyone who remains at the meeting after the Chairman's announcement will be deemed to have consented to the broadcast of their image and anything they say.

Agenda

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To enable Members to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in the Authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

3 MINUTES OF THE PREVIOUS MEETING (Pages 3 - 8)

To confirm the minutes of the previous meeting.

4 DEPUTATIONS

Pursuant to Standing Order 19, to receive any deputations to this meeting.

5 CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

6 EXTERNAL AUDIT PLANNING REPORT AND ANNUAL AUDIT LETTER (Pages 9 - 66)

To consider the External Audit Planning report for the year ended 31 March 2019 and the Annual Audit Letter, which provides the Committee with a summary of the Audit findings for the year 2017/18.

7 INTERNAL AUDIT PROGRESS REPORT 2018/19 (Pages 67 - 84)

To receive a report of the Chief Internal Auditor updating the Committee on the progress of internal audit work for the period ending January 2019.

8 INTERNAL AUDIT RECOMMENDATIONS PROGRESS REPORT (Pages 85 - 90)

To receive a report of the Chief Fire Officer providing an overview of the work to oversee the implementation of internal audit recommendations.

9 HMICFRS REPORT (Pages 91 - 142)

To receive a report of the Chief Fire Officer regarding the inspection of HFRS by Her Majesty's Inspectorate of Constabulary, Fire and Rescue Service.

10 INFORMATION SECURITY UPDATE (Pages 143 - 146)

To receive a report of the Chief Fire Officer providing an update on information security.

11 PHYSICAL DATA BREACH (Pages 147 - 150)

To receive a report of the Chief Fire Officer regarding a physical data breach.

ABOUT THIS AGENDA:

This agenda is available on the Hampshire Fire and Rescue Service website (www.hantsfire.gov.uk) and can be provided, on request, in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.