

**Hampshire 2050, Corporate Services and Resources Select Committee
TASK AND FINISH WORKING GROUP ON THE DIRECTORATE SP25
PROPOSALS THAT REQUIRE A STAGE 2 CONSULTATION.**

TERMS OF REFERENCE

1. Introduction

1.1 This Task and Finish Working Group is being established to assist the Hampshire 2050 Directorate in the formulation of its SP25 Proposals and the related Stage 2 Consultations.

2. Role and Purpose of the Task and Finish Working Group

2.1 The Task and Finish Working Group is a working group of the Hampshire 2050, Corporate Services and Resources Select (Overview and Scrutiny) Committee and is appointed in accordance with the Constitution of Hampshire County Council.

2.2 The Task and Finish Working Group's purpose is to assist the Directorate in the formulation of the following SP25 Proposals which require a Stage 2 Consultation:

2.2.1 **Hampshire Cultural Trust Management Funding Agreement:** Review of grant funding provided to Hampshire Cultural Trust under a formal Management and Funding Agreement.

2.2.2 **Centrally administered competitive grants:** A review and consolidation of existing centrally administered competitive grant schemes which provide one-off grants to a range of community groups and organisations.

2.3 The Task and Finish Working Group will assist the Directorate by giving feedback on the overall approach to engagement with key stakeholder groups and will review and provide feedback on the presentation of the outcome of the Stage 2 Consultation process.

2.4 The Task and Finish Working Group will provide a report on its activities to the Hampshire 2050, Corporate Services and Resources Select (Overview and Scrutiny) Committee for consideration.

3. Objectives

3.1 To support the Directorate with the approach to engagement and consultation with key stakeholder groups.

3.2 To review feedback from engagement and formal public consultation with a wide range of stakeholders, in relation to the Directorate Stage 2 Consultations listed above.

3.3 To consider and provide comment on impact assessments.

4. Outcomes

- 4.1 To provide updates to the Hampshire 2050, Corporate Services and Resources Select (Overview and Scrutiny) Committee on the progress of the SP25 Proposals listed above and the Stage 2 Consultation.
- 4.2 To provide feedback regarding the SP25 Proposals and Stage 2 Consultation to the Directorate.
- 4.3 To submit a report to the Hampshire 2050, Corporate Services and Resources Select (Overview and Scrutiny) Committee to be considered alongside any Officer Recommendations before the Committee for pre-decision scrutiny.

5. Method

- 5.1 The Task and Finish Working Group will meet with Directorate officers to consider the evidence leading to recommendations for decisions on the proposed savings proposals.
- 5.2 At each meeting, the Task and Finish Working Group will provide feedback to Officers on the stated objectives of the review.
- 5.3 Where the Task and Finish Working Group reasonably requires further information in order to meet its objectives such information will be provided by Officers.

6. Membership

- 6.1 The Task and Finish Working Group shall be a cross party group made up of Members of the Hampshire 2050, Corporate Services and Resources Select (Overview and Scrutiny) Committee consisting of a total of 8 Members:
 - 5 Conservative Group;
 - 2 Liberal Democrat Group;
 - 1 Labour Group or Independent Group.

7. Meetings

- 7.1 The Working Group will hold an initial meeting to review the finalised consultation document and to also understand the timeline for reviewing and making recommendations on the outcomes of the planned formal public consultation.
- 7.2 At its initial meeting the Task and Finish Working Group shall appoint a Chairman from among its Members.
- 7.3 The Task and Finish Working Group will meet after the Stage 2 Consultation to provide feedback to Officers and to agree its report to the Hampshire 2050, Corporate Services and Resources Select (Overview and Scrutiny) Committee. The content of the Report will be agreed by consensus.
- 7.4 Meetings of the Task and Finish Working Group can be either in person, remote or hybrid.

7.5 Following the submission of the Report the Task and Finish Working Group will cease to exist.

8. Code of Conduct

8.1 Elected Members of the Working Group shall comply with the Hampshire County Council's Code of Conduct for Members.