

# Public Document Pack

## **Executive Decision Records**

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Member for Countryside, Culture and Communities Decision Day held remotely on Thursday, 8th December, 2022

1. **PARISH AND TOWN COUNCIL INVESTMENT FUND - APPROVAL OF LARGER GRANTS**
2. **TITCHFIELD HAVEN NATIONAL NATURE RESERVE - FUTURE PROPOSALS**

This page is intentionally left blank

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

|                        |   |
|------------------------|---|
| <b>Decision Maker:</b> | Executive Member for Countryside, Culture and Communities           |
| <b>Date:</b>           | 8 December 2022   |
| <b>Title:</b>          | Parish and Town Council Investment Fund - Approval of Larger Grants |
| <b>Report From:</b>    | Director of Culture, Communities and Business Services              |

**Contact name:** Lisa Wood, Rural Programme Support Officer  
Jo Heath, Assistant Director, CCBS

**Tel:** 0370 779 5211      **Email:** [Lisa.wood@hants.gov.uk](mailto:Lisa.wood@hants.gov.uk)

#### 1. The Decision:

1.1 That the Executive Member for Countryside, Culture and Communities approves the four proposed grant applications to the Parish and Town Council Investment Fund (PTCIF) as detailed under Section 9 of the Report.

#### 2. Reasons for the decision:

2.1 The budget for 2022/23 for the PTCIF is £335,000. In addition, the Climate Programme Team has contributed £150,000 to the PTCIF grant scheme with the latter required to be spent by the end of March 2023. This equates to a total budget of £485,000.

2.2 Details of four grant applications, for which approval is sought, are given in Section 9 of the Report. The Detailed assessments of each application are given in Appendix A – C of the Report. The total amount requested is £72,730

#### 3. Other options considered and rejected:

3.1 Alternative bids were received and evaluated but were unsuccessful.

#### 4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None

4.2 Conflicts of interest declared by other Executive Members consulted: None

5. **Dispensation granted by the Conduct Advisory Panel:** None

6. **Reason(s) for the matter being dealt with if urgent:** Not applicable

7. **Statement from the Decision Maker:**

Approved by:

8 December 2022

---

**Councillor Russell Oppenheimer**  
**Executive Member for Countryside, Culture and**  
**Communities**

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

|                        |   |
|------------------------|---|
| <b>Decision Maker:</b> | Executive Member for Countryside, Culture and Communities   |
| <b>Date:</b>           | 8 December 2022   |
| <b>Title:</b>          | Titchfield Haven National Nature Reserve - Future Proposals |
| <b>Report From:</b>    | Director of Culture, Communities and Business Services      |

**Contact name:** Jo Heath  
Jo Montague

**Tel:** 07545 735629  
03707 797040

**Email:** [Jo.Heath@hants.gov.uk](mailto:Jo.Heath@hants.gov.uk)  
[Jo.montague@hants.gov.uk](mailto:Jo.montague@hants.gov.uk)

#### 1. The Decision:

That the Executive Member for Countryside, Culture and Communities:

- 1.1 Notes the level of local community interest and supports the actions identified in response to the feedback from the public engagement exercise.
- 1.2 Notes that Haven House has been listed as an Asset of Community Value which may delay any disposal by up to 6 months.
- 1.3 Agrees, during any period when Haven House cannot be sold because of any restriction imposed as a consequence of Haven House being listed as an Asset of Community Value, to consider carefully any viable and fully costed proposals for the future ownership of Haven House and the Titchfield Haven National Nature Reserve that meet the objectives set out in paragraph 35 of the Report, which are cost-neutral for the County Council and which transfer the statutory responsibilities to the recipient as appropriate.
- 1.4 Approves the closure of the café, shop and visitor centre located in Haven House, Titchfield Haven National Nature Reserve, with effect from 23 December 2022.
- 1.5 Declares Haven House surplus to the requirements of Hampshire County Council's Countryside Service.

- 1.6 Recommends to the Executive Member for Policy, Resources and Economic Development to dispose of Haven House ensuring that the County Council achieves best public value in so doing.
- 1.7 Recommends to the Executive Member for Policy, Resources and Economic Development to retain the full value of the capital receipt from the sale of Haven House and Haven Cottage to be reinvested in Titchfield Haven National Nature Reserve.
- 1.8 Recommends to the Executive Member for Policy, Resources and Economic Development that if Haven House and the Titchfield Haven National Nature Reserve are transferred to another party as a result of a proposal made under paragraph 5 of the Report (1.3 above), then that transfer should include Haven Cottage or the net proceeds of sale of Haven Cottage, subject to negotiations with the parties involved.

## **2. Reasons for the decision:**

- 2.1 Titchfield Haven National Nature Reserve (THNNR) has been owned and managed by Hampshire County Council since 1972. It is an internationally important site for wildlife and along with the National Nature Reserve status it is designated a Site of Special Scientific Interest and is part of the Solent and Southampton Water Special Protection Area.
- 2.2 The reserve includes Haven House which serves as a visitor centre with a café, shop and toilets and Haven Cottage, a Grade II listed building which has been vacant for many years.
- 2.3 The current operating model at THNNR is financially unsustainable with increasing net costs to run and manage the site. The current running costs are £641,000. These costs are met through income (£505,000) and an annual cash limit of £136,000 from the Hampshire County Council Countryside Service budget.
- 2.4 An analysis of the site's financial position has identified that over the next 3 years the site would cost the County Council an estimated additional £1.8m if no changes are made. This includes increased running costs, the projected investment required for the ageing buildings, and funding required for investment in the nature reserve itself.
- 2.5 Haven House requires significant investment to maintain it for the future. The costs of bringing it up to acceptable modern standards alongside ongoing maintenance are estimated to be £411,000. The residential Haven Cottage requires an investment of £263,000.

- 2.6 The Nature Reserve also requires investment - two of the most popular bird hides on the site have been closed recently due to their declining state. The projected investment needed for the reserve's infrastructure such as boardwalks and bird hides for the next 3 years are £670,000.
- 2.7 A detailed business case with an options analysis for alternative operating models proposed that the management of the National Nature Reserve should be prioritised, that the visitor centre with the café and shop should close, and that Haven House be sold to reduce revenue and capital liabilities and to generate a capital receipt to support the future of the Nature Reserve. The redacted version of the business case can be found in Appendix E of the Titchfield Haven National Nature Reserve – Future Proposals Decision Day report, and an unredacted version of the business case is attached as Appendix F which is an exempt appendix and is therefore not publicly available.
- 2.8 In addition, the business case proposed that Haven Cottage (which had been empty for some years) be declared as surplus to requirements and that it be sold in order to reinvest in the Nature Reserve. The decision to declare Haven Cottage as surplus to service requirements and to market for sale was taken by the Director of Culture, Communities and Business Services.
- 2.9 The affected staff were formally consulted between 27 September 2022 and 27 October 2022. Some adjustments were made to the proposals following the initial feedback and the period of consultation was extended to 14 November 2022.
- 2.10 The proposals were made public to seek views and understand the potential impact of the proposed changes on visitors, annual membership holders of the Nature Reserve and the local community. This five-week public engagement exercise commenced on 27 September 2022 and concluded on 1 November 2022. There was a high level of interest and concern expressed by the respondents which is evident from the 2,997 responses that were received, the majority from the local community. These are detailed, with responses, in Appendix D(i) of the Titchfield Haven National Nature Reserve – Future Proposals Decision Day report.
- 2.11 Following the publication of the proposals, the County Council's Executive Member for Countryside, Culture and Communities, and senior County Council officers, have directly and extensively engaged with all interested parties to listen to their views, respond to questions and provide further information as requested. The two Executive Member decision makers have been provided with all emails and letters received since the launch of the engagement process and also all written comments included in the survey response forms.

2.12 It is clear, and was acknowledged in the original business case, that the visitor centre, café and garden at Haven House are highly valued by local residents specifically in the Titchfield area and the proposals have generated significant interest from people keen to preserve the facilities for the future. The level of response clearly shows the strength of feeling and sense of importance of these facilities within Haven House to the local community and its wellbeing. However, provision of these facilities is not a statutory duty for the County Council, with the community of users not reaching the thresholds relating to the County Council's social care responsibilities. The costs of maintaining this provision for the local community, subsidised by the County Council, have to be balanced with consideration of the financial sustainability of the National Nature Reserve and the prioritisation of the County Council's statutory responsibilities therein. It also needs to be considered within the context of the extremely challenging financial position for the County Council overall.

### **3. Other options considered and rejected:**

- 3.1 **Option 1 - Do nothing.** No change to current management of visitor offer. This does not address the increasing financial pressures.
- 3.2 **Option 2 - Develop the Offer.** Invest in the current visitor centre at Haven House or a new visitor centre. This would require significant additional investment with limited revenue return and would not provide investment for the Nature Reserve.
- 3.3 **Option 3 - Transfer to a third party.** This would be considered if a competent organisation could meet the objectives set out in paragraph 35 of the Titchfield Haven National Nature Reserve – Future Proposals Decision Day report and remove the financial liability for Haven House and THNRR from the County Council. During the investigation and engagement stages, discussions took place with Hampshire and Isle of Wight Wildlife Trust (HIWWT), National Trust and Royal Society for the Protection of Birds (RSPB), but no viable and fully costed proposals have been received to date.
- 3.4 **Option 4 - Change Focus.** Prioritise the reserve and manage it without the café and shop. This is currently the only viable costed option and now forms the approach recommended in the Titchfield Haven National Nature Reserve – Future Proposals Decision Day report. It is closely aligned with the four key objectives set out in paragraph 35 of the report.

### **4. Conflicts of interest:**

- 4.1 Conflicts of interest declared by the decision-maker: None
- 4.2 Conflicts of interest declared by other Executive Members consulted: None

### **5. Dispensation granted by the Conduct Advisory Panel: None**



**6. Reason(s) for the matter being dealt with if urgent:** Not applicable

**7. Statement from the Decision Maker:**

In considering this item, I have noted the Countryside, Culture and Communities Select Committee's unanimous support of the proposals, when it met yesterday, including an additional recommendation outlined in section 1.8 above.

I would like to thank Dame Caroline Dinenage MP for speaking at my Decision Day today

**Approved by:**

**Date:**

-----  
**Councillor Russell Oppenheimer**  
**Executive Member for Countryside, Culture and**  
**Communities**

**8 December 2022**

This page is intentionally left blank