

# Public Document Pack



## NOTICE OF MEETING

<b>Meeting</b>	River Hamble Harbour Board
<b>Date and Time</b>	Friday, 12th January, 2024 at 10.00 am
<b>Place</b>	St Pauls Church Hall, Barnes Lane, Sarisbury Green, SO31 7BG
<b>Enquiries to</b>	members.services@hants.gov.uk

Carolyn Williamson FCPFA  
Chief Executive  
The Castle, Winchester SO23 8UJ

## FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website and available for repeat viewing, it may also be recorded and filmed by the press and public. Filming or recording is only permitted in the meeting room whilst the meeting is taking place so must stop when the meeting is either adjourned or closed. Filming is not permitted elsewhere in the building at any time. Please see the Filming Protocol available on the County Council's website.

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

Apologies received from Cllr House.

### 2. DECLARATIONS OF INTEREST

All Members who believe they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to Part 3 Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore all Members with a Personal Interest in a matter being considered at the meeting should consider, having regard to Part 5, Paragraph 4 of the Code, whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, consider whether it is appropriate to leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with the Code.

**3. MINUTES OF PREVIOUS MEETING** (Pages 5 - 8)

To confirm the minutes of the previous meeting held on 6 October 2023

**4. DEPUTATIONS**

To receive any deputations notified under Standing Order 12.

**5. CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements the Chairman may wish to make.

**6. DRAFT MINUTES OF THE MEETING OF THE RIVER HAMBLE HARBOUR MANAGEMENT COMMITTEE** (Pages 9 - 12)

To receive the draft minutes of the meeting of the River Hamble Harbour Management Committee held on 8 December 2023.

**7. MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES** (Pages 13 - 20)

To receive the report of the Marine Director/ Harbour Master

**8. ENVIRONMENTAL UPDATE** (Pages 21 - 26)

To receive the report for September-November 2023

**9. RIVER HAMBLE 2023/24 FORECAST OUTTURN AND 2024/25 BUDGET** (Pages 27 - 46)

To present the 2023/24 current outturn forecast and the proposed 2024/25 budget to Board for approval

**10. REVIEW OF FEES AND CHARGES** (Pages 47 - 52)

To receive the forward plan for meetings in 2024.

**11. FORWARD PLAN** (Pages 53 - 56)

To receive the forward plan for meetings in 2024

**ABOUT THIS AGENDA:**

**On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.**

**ABOUT THIS MEETING:**

**The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact [members.services@hants.gov.uk](mailto:members.services@hants.gov.uk) for assistance.**

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

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# Agenda Item 3

AT A MEETING of the River Hamble Harbour Board of HAMPSHIRE COUNTY  
COUNCIL held at St Pauls Church, Sarisbury Green  
on Friday, 6th October, 2023

Chairman:

\* Councillor Seán Woodward

- \* Councillor Michael Ford
- \* Councillor Keith House
- Councillor Steven Broomfield

## **Co-opted members**

\*David Jobson, \*Jason Scott and \*Nicola Walsh, (a) Nikki Hiorns

\*Present

## **90. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Nikki Hiorns.

## **91. DECLARATIONS OF INTEREST**

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore, Members were mindful that where they believed they had a Personal interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

David Jobson declared personal interests as a member of both the RAF and Royal Southern Yacht Clubs, as a midstream mooring holder and a member of the Royal Yachting Association.

## **92. MINUTES OF PREVIOUS MEETING**

The minutes of the meeting of the Board held on 7 July 2023 were agreed as a correct record.

## **93. DEPUTATIONS**

There were no deputations.

94. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed Nicola Walsh, Marine Industry representative to the meeting.

95. **MINUTES OF THE MEETING OF THE RIVER HAMBLE HARBOUR MANAGEMENT COMMITTEE - 15 SEPTEMBER 2023**

The Board received and noted the draft minutes of the River Hamble Harbour Management Committee held on 15 September 2023.

96. **MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES**

The Board received a report for noting from the Director of Universal Services (item 7 in the minute book), recording the RHHA patrol operations, correct to 7 September and informing the Duty Holder of significant events and trends that may impact on the Marine Safety Management System.

The Board noted the circulated Supplementary report, detailing patrol activities up to 2 October.

RESOLVED

The Board supported the contents of the report.

97. **ENVIRONMENTAL UPDATE**

The Board received a report from the Director of Universal Services (item 8 in the minute book) summarising the River Hamble Harbour Authority's activities June-August 2023.

The following principal points were highlighted:

- Oil Spill Management and Port Waste Management
- Connecting research and restoration with funding opportunities
- Solent Oyster Restoration Project
- Solent Natural Environment Information Hubs

RESOLVED

The Board noted and supported the report.

98. **HARBOUR WORKS CONSENT APPLICATION - QUAY WALL REFURBISHMENT & PONTOON WORKS AT RIVERSIDE BOATYARD**

The Board received a report from the Director of Universal Services (item 9 in the minute book) detailing an application for Harbour Works Consent submitted on behalf of Foulkes & Son for development at Blundell Lane, Bursledon. The

report set out the Board's statutory duties in relation to securing navigational safety and its responsibilities the Habitat Regulations. The report included a detailed assessment of required environmental factors.

The Board took account of the information provided and the Director's recommendation for approval of the application.

#### RESOLVED

The River Hamble Harbour Board approved Harbour Works Consent for the proposal set out in paragraph 4 of the report and subject to the following conditions:

- a. The proposal is to be built in accordance with the details, plans and method set out in paragraph 4.
- b. The applicant should ensure that only coatings and treatments that are suitable for use in the marine environment are used in accordance with best environmental practice. All reasonable precautions will be undertaken to ensure no pollutants enter the waterbody.
- c. The applicant should ensure that all equipment, temporary structures, waste and/or debris associated with the licensed activities is/are removed upon completion of the licensed activities.
- d. Necessary measurements of the new facilities to be made to calculate the new annual rate of Harbour Dues payable by the boatyard.
- e. The development must be completed within 3 years from the date of the approval granted by the Harbour Board.

#### 99. **ANNUAL REVIEW OF THE BUSINESS PLAN**

The Board received from the Director of Universal Services (item 10 in the minute book) the current iteration of the Business Plan for the Harbour Authority.

#### RESOLVED

the business plan was approved.

100. **FORWARD PLAN FOR FUTURE MEETINGS**

The Board received a report for noting from the Director of Universal Services (item 11 in the minute book), setting out the agenda plan for the Management Committee and Harbour Board for meetings taking place November 2023 to April 2024.

The Board agreed to cancel its 17 November meeting.

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Chairman,



# Agenda Item 6

AT A MEETING of the River Hamble Harbour Management Committee of  
HAMPSHIRE COUNTY COUNCIL held at Victory Hall, Warsash on Friday, 8th  
December, 2023

Chairman:

\* Councillor Hugh Lumby

\* Councillor Pal Hayre  
Councillor Graham Burgess  
\* Councillor Mark Cooper  
\* Councillor Rod Cooper  
\* Councillor Barry Dunning  
\* Councillor Rupert Kyrle  
\* Councillor Alexis McEvoy

\* Councillor Stephen Philpott  
\* Councillor Lance Quantrill  
\* Councillor Steven Broomfield

\*Present

## **Co-opted members:**

Councillor Vivian Achwal (Winchester CC), Captain Steven Masters (ABP), Councillor Joanne Burton (Fareham BC), Councillor Steve Holes (Eastleigh BC), Ben Lippiett (Boatyard and Marina Operators) and John Selby (RYA)

## **92. APOLOGIES FOR ABSENCE**

Apologies were noted from Cllr Burgess with Cllr Broomfield deputising.

## **93. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman noted that there would be a presentation by Southern Water at the next meeting in March and that the item on the Terms of Reference was withdrawn.

He welcomed Ben Lippiett to his first meeting, representing boatyard and marina operators.

## **94. DECLARATIONS OF INTEREST**

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Personal interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

Interests were declared as follows:

Cllr R Taylor – Berth holder, RYA member  
Cllrs Lumby, Dunning and Capt S Masters – RYA membership

95. **DEPUTATIONS**

There were no deputations.

96. **MINUTES OF THE PREVIOUS MEETING HELD ON 15 SEPTEMBER 2023**

The minutes of the meeting held on 15 September were approved subject to the following amendments:

Cllr S Holes was present  
Apologies for absence referred to Cllr M Cooper

97. **TERMS OF REFERENCE - UPDATE**

This item was withdrawn.

98. **MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES**

The Committee received a report and supplementary update from the Director of Universal Services formally recording RHHA patrol operations and informing the Duty Holder of significant events and trends having a bearing on the Marine Safety Management System.

The ongoing Warsash bridge repair work was highlighted, re-sheath ten supporting piles. This work will extend the life of the Bridge by an estimated 50 years and negate the requirement for full and more expensive replacement at its forecast end of life in 2032.

RESOLVED that Committee supports the contents of this report to the Harbour Board.

99. **ENVIRONMENTAL UPDATE**

The Committee received the report from the Director of Universal Services. The M27 bridge drainage was highlighted the current position from Highways England was detailed. The concern remained that drainage from the bridge was direct into the river with no interception.

On the Solent Oyster Restoration Project, the Blue Marine Foundation is preparing the final cut of its film about the creation of the Solent's new native

oyster beds. The film features the Hamble site and interviews with RHHA staff and was expected to be available in March.

#### 100. **RIVER HAMBLE 2023-24 FORECAST OUTTURN AND 2024-25 BUDGET**

The Committee received the report from the Director of Corporate Operations and Director of Universal Services presenting the 2023/24 outturn forecast as at the end of September 2023 and the proposed 2024/25 forward budget.

There was a £29k surplus. In general, visitor income was up. Gross spending was £700k. The reported change in spending on environmental matters was a coding difference only. The report described the reserves position; the Asset Replacement Reserve was planned to be at £290.5k by 31 March 2025.

The operation of the customer payment system was explained by the Harbour Master. It was noted that forecast increases in costs were being factored in to the financial planning.

RESOLVED That

1. the projected outturn for the 2023/24 financial year is noted.
2. That the proposed forward budget is supported by the River Hamble Harbour Management Committee and submitted to the River Hamble Harbour Board for approval.
3. That the requirement to use the Revenue Reserve (RR) to ensure the full annual transfer to the Asset Replacement Reserve (ARR) can be made in both the current and forward year is noted.
4. That the balances held within the reserves and the position on the reserve balances are noted.

#### 101. **REVIEW OF FEES & CHARGES**

The Committee received a report from the Director of Universal Services summarising a review of fees and charges applicable to the River Hamble. It was noted that the report did not cover Harbour Dues for privately owned leisure vessels, which have been reviewed separately and increased by 3%.

The Harbour Master stated that the range of fees were competitive and attractive to users and also reflected the costs of service provision.

RECOMMENDED that the Harbour Board approval of the fees and charges set out below and to advertise them on the River Hamble Harbour Authority's website.

102. **FORWARD PLAN**

The Committee received and agreed the Forward Plan.

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Chairman,

## HAMPSHIRE COUNTY COUNCIL

### Report

<b>Committee:</b>	River Hamble Harbour Board
<b>Date:</b>	12 January 2024
<b>Title:</b>	Marine Director and Harbour Master's Report and Current Issues
<b>Report From:</b>	Director of Universal Services

**Contact name:** Jason Scott

**Email:** Jason.Scott@hants.gov.uk

#### **Purpose of this Report**

1. The purpose of this report is to record formally RHHA patrol operations and inform the Duty Holder of significant events and trends having a bearing on the Marine Safety Management System.

#### **Recommendation**

2. It is recommended that the River Hamble Harbour Board supports the contents of this report.

#### **Executive Summary**

3. This report summarises the incidents and events which have taken place in the Harbour and addresses any issues currently under consideration by the Harbour Master.

#### **Contextual Information**

##### **Patrols**

4. The Harbour has been patrolled by the Duty Harbour Master at various times between 0700 and 2230 daily. Mooring and pontoon checks have been conducted daily throughout the period.

## Issues

5. **Bridge Repair Works Warsash** – Planned works have commenced at our Bridge at Warsash to re-sheath ten supporting piles. This work will extend the life of the Bridge by an estimated 50 years and negate the requirement for full and more expensive replacement at its forecast end of life in 2032. This prudent engineering will therefore have a positive effect on the Asset Replacement Reserve in the mid and long term which will be fully reported on in the Spring round of meetings. Access to the Warsash Hammerhead is via the alternative Link Span route. Works are expected to be complete in mid December.
  
6. **Harbour Master's Safety Newsletter 2/23** – The second of our routine safety newsletters has been issued to highlight trends witnessed over the Summer. It is available on our new website [riverhamble-SafetyNewsletter2-2023.pdf \(hants.gov.uk\)](#) and has been sent to all recorded resident and visiting vessels.

**Appendix 1 To Marine**  
**Director Report**

**Incidents and Events**

- 7.01 03 Oct. Preparations for the arrival of Sea Cadets' vessel. First Aid equipment checks.
- 7.02 04 Oct. Light traffic. Moorings check on behalf of the Moorings Officer.
- 7.03 05 Oct. Light traffic. Yard clearance work.
- 7.04 06 Oct. Support to new Natural England officers – river familiarisation.
- 7.05 07 Oct. Pontoon inspections. Liaison with the owner of a small yacht berthed on Lands End foreshore.
- 7.06 08 Oct. Tow of a yacht with propulsion failure in the Main Channel off Hamble to its proper mooring.
- 7.07 09 Oct. Formal Notice to Move given to the owner of the yacht at 7.05. Recovery of vandalised RHHA safety signage at Hamble Jetty for replacement. Mooring tackle check on two mid-stream moorings. Liaison with licence holders to achieve repair.
- 7.08 10 Oct. Continuous pontoon measurement for prospective licence holder. Cleat replacement at HM Jetty Warsash following damage by a visiting vessel. Yard clearance work.
- 7.09 11 Oct. Assistance given to a yacht pinned to her berth by the prevailing wind. Support to a commercial vessel requiring emergency black water pump-out. Club racing mark recovered from foreshore near the Pink Ferry Hut and returned to Club. Recovered plastic sheet from the Main Channel off Hamble. Routine inspection of RHCP jetty.
- 7.10 12 Oct. Refurbishment of Grace Dieu marker buoy. Jetwash and speed trial of APOLLO in Southampton Water.
- 7.11 13 Oct. Light traffic in stronger winds.
- 7.12 14 Oct. Liaison with a mid-stream mooring holder reporting a break-in and theft South of Crableck. Reported to the Police. Liaison with a mid-stream mooring holder regarding failed pontoon tackle.
- 7.13 15 Oct. Stopped and warned the driver of a tender for speeding in the Upper River.
- 7.14 16 Oct. New commercial mooring line make-up and fit. Yard work - dismantling of large branches recovered from the Main Channel.
- 7.15 17 Oct. Tender survey at Warsash and Hamble Jetties. Re-secured a loose cover on a midstream moored yacht. Liaison with owner. Attended a commercially owned mid-stream swinging mooring with

- failed tackle. Yacht towed to mid-stream Visitors' Pontoon. Liaison with mooring contractor to achieve repair.
- 7.16 18 Oct. Liaison with a yacht owner to return cushions recovered from the River. Commercial tow of a yacht from a yard to her proper mooring following lift-out. Stopped a speeding jetski in the Secondary Channel opposite Warsash. Nature of incident (speed, proximity to other vessels) required issue of a written warning.
- 7.17 19 Oct. Checked lines at the request of a mid-stream mooring holder. Recovered a large branch from the Main Channel near the Preferred Channel Marker at B1.
- 7.18 20 Oct. Recovered an abandoned tender from the foreshore at Swanwick.
- 7.19 21 Oct. Liaison with the owner of a visiting yacht on the midstream Visitors' Pontoon. First aid support to a minor injury incurred at a sailing club.
- 7.20 22 Oct. Assistance given to vessel using scrubbing piles at Warsash. Visit of Harbour Board Chairman, Mrs Eve Evans, widow of the late Board Chairman, Alderman Keith Evans and the Harbour Master to present new 'Alderman Keith Evans Harbour Master's Charity Pursuit Trophy' to the River Hamble Combined Clubs.
- 7.21 23 Oct. Stopped and warned verbally the skipper of a speeding RIB off Warsash. Support to 'Wetwheels' Hallowe'en preparations.
- 7.22 24 Oct. Stopped and advised a swimmer engaged in cleaning his own vessel regarding HSE policy. Tow of a small yacht with propulsion failure from Hamble to her proper mooring. Escorted another yacht at the owner's request from a fuel berth to her proper mooring. Pump-out of inundated RIB at Warsash. Assistance given to a larger vessel in coming alongside Hamble Jetty.
- 7.23 25 Oct. Return of a yacht from the Visitors' Pontoon to her proper mooring following defect rectification. Tow of another yacht from a commercially owned mooring off Hamble to the Visitors' Pontoon for mooring defect rectification.
- 7.24 26 Oct. Preparations for the visit of a large yacht at Warsash.
- 7.25 27 Oct. Tow of a RIB with propulsion failure to a marina berth. Attended a part-sunken tender at a mid-stream mooring. Re-floated and pumped out. Liaison with mooring holder.
- 7.26 28 Oct. Support to Bird Aware bird count.
- 7.27 29 Oct. Strong winds. Light traffic. Attempted to locate a large branch reported to be in the Main Channel near Swanwick. Not found. Support to Hamble Lifeboat in recovery of a small fishing vessel to Warsash.
- 7.28 30 Oct. Continued strong winds and light traffic. Liaison with Hamble Lifeboat regarding the ownership of the fishing vessel at 7.27.



- 7.29 31 Oct. Recovered two large blocks of wood from the Main Channel off Hamble. Liaison with the Crown Estate mooring Contractor. Enhanced moorings check in advance of high winds.
- 7.30 01 Nov. Strong winds. Enhanced moorings checks in advance of high winds. Patrol to Curbridge to check Main Channel access. Liaison with landowner to arrange later removal of a fallen tree.
- 7.31 02 Nov. Increased strong winds with arrival of Storm Ciaran. 60 knot winds locally and tidal surge of around 1m on predicted 4.4m HW. Re-furled loose and flogging jib on a mid-stream moored yacht. Re-positioned numerous fenders.
- 7.32 03 Nov. Post storm enhanced mooring checks. No major incidents to note. Arrival of contractor's barge for Warsash Bridge refurbishment work. Check of a vessel at owner's request. Enhanced checks of vessels following a report of a fuel theft from a Marina in the Upper River. Stern line adjusted (tightened) on a mid-stream moored yacht.
- 7.33 04 Nov. Routine defibrillator checks. Boat coding work.
- 7.34 05 Nov. Light traffic.
- 7.35 06 Nov. Commencement of Warsash Bridge support refurbishment work. Liaison with HM Coastguard and Gosport Lifeboat reporting a vessel being taken to a Marina for emergency lift out (taking on water). Vessel recovered safely.
- 7.36 07 Nov. Liaison with owners of two vessels involved in a berthing collision. Crown Estate pile replacement project preparation.
- 7.37 08 Nov. Further Crown Estate pile replacement project preparation.
- 7.38 09 Nov. While on patrol, observed possible collision damage to a mid-stream moored yacht. Liaison with owner.
- 7.39 10 Nov. Jetwash of midstream Visitors' Pontoon.
- 7.40 11 Nov. Patrol to Botley Mill. Main Channel clear of obstructions.
- 7.41 12 Nov. 11am – 2 minutes' silence observed at Warsash War Memorial.

**REQUIRED CORPORATE AND LEGAL INFORMATION:  
Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

Document

Location

None

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

An EIA is not required as no negative impacts are anticipated.

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## HAMPSHIRE COUNTY COUNCIL

### Report

<b>Committee:</b>	River Hamble Harbour Board
<b>Date:</b>	12 January 2024
<b>Title:</b>	Environmental Update
<b>Report From:</b>	Director of Culture, Communities and Business Services

**Contact name:** Alison Fowler

**Email:** Alison.fowler@hants.gov.uk

### Purpose of this Report

1. The purpose of this report is to summarise activities relating to the River Hamble Harbour Authority's (RHHA) environmental management of the Hamble Estuary between September and November 2023.

### Recommendation

2. It is recommended that the River Hamble Harbour Board:
  - (i) notes and supports the remainder of this report.

### Updates

#### 3. **Oil Spill Preparedness and Response**

The Environment & Development Manager (EDM) has undertaken a comprehensive review of the RHHA Oil Spill Contingency Plan, as is required every 5 years under the Merchant Shipping (Oil Pollution Preparedness, Response and Co operations Convention) Regulations 1998. Particular focus was given to improving elements relating to waste management and to booming options. The Plan received positive feedback from the various statutory consultees and has subsequently been approved by the Regulator (the Maritime & Coastguard Agency) for a further 5 years until November 2028. Formal copies have now been distributed to the official Plan Holders.

#### 4. **Port Waste Management**

The River Hamble Port Waste Management Plan has been re-approved by the Maritime & Coastguard Agency under the Merchant Shipping (Port Waste

Reception Facilities) Regulations 2003 (as amended). A review of the Plan was conducted by the EDM with input from the River's marinas, yards and sailing/yacht clubs, as is required every 3 years. The Plan is now valid until November 2026.

## 5. **Maintenance Works**

Approvals have been granted for maintenance dredging this winter at Hamble Point Marina and Mercury Yacht Harbour.

RHHA has been working with riparian landowners in the Upper Hamble area to help them identify, manage and, where required, clear leaning or fallen trees posing a risk to the ease or safety of navigation.

## 6. **M27 bridge drainage**

As the Harbour Board is aware, the M27 Bridge drainage feasibility study was programmed for September 2023. The EDM has approached Highways England for an update, which is given here:

*.. We are progressing with the replacement of both parapets which is planned to be completed in November.*

*With respect to the other structural works, our consultant has developed the options report in draft format for replacement of waterproofing, large bridge deck joints, replacement of the protective paint system on the steel beams, concrete repairs to abutments (end supports) and the collection of surface water from the bridge via suspended piped drainage discharging into the proposed upgraded surface water outlets.*

*We have however had issues with respect to the re-assessment to increase the load carrying capacity enabling the structure to carry abnormal load vehicles with no restrictions which is proving a challenge. This is being reviewed by specialists and as such I am currently unable to provide a deadline at present as older bridges are notoriously difficult to assess / strengthen.*

*The above comprehensive structures report was due to be issued in November 2023, however subject to reconciliation of the above assessment is more likely to be early 2024.*

*We still however hope to progress into design in 24/25 as per programme.*

## 7. **Solent Marine Sites Management (SEMS) Responsibilities**

The Environment & Development Manager (EDM) represented RHHA at the Solent Marine Sites Management Group (SEMS MG) meeting in September, and the associated Natural Environment Group (NEG) in November. The annual process ensures that Relevant Authorities such as RHHA are fulfilling duties with regards to monitoring and managing the impacts that activities (as opposed to plans or developments) may be having on the protected sites. The annual monitoring survey results are used to produce the Annual Management Report (AMR), with actions then agreed to be taken forward by NEG.

RHHA Harbour Master has accepted the position of Chair of the SEMS MG for a further 3 years.

The NEG meeting focussed on the disturbance of habitats and species, on water quality and also on biosecurity planning to prevent the spread of invasive non-native marine species. Minutes and presentations at [http://www.solentems.org.uk/sems/Annual Meeting/](http://www.solentems.org.uk/sems/Annual_Meeting/) and [http://www.solentems.org.uk/natural environment group/NEG Meetings](http://www.solentems.org.uk/natural_environment_group/NEG_Meetings)

#### **8. Solent Oyster Restoration Project**

The Blue Marine Foundation is preparing the final cut of its film about the creation of the Solent's new native oyster beds. The film features the Hamble site and interviews with RHHA staff. The release date is due in January and, if available in time, may be shared at the end of this meeting.

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

Document

Location

None



## **Climate Change Impact Assessment**

1. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

**2. Climate Change Adaptation.** A full assessment of climate change vulnerability was not completed as no decision is required in respect of this report.

**3. Carbon Mitigation.** A full assessment of carbon mitigation vulnerability was not completed as no decision is required in respect of this report.

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

An EIA is not required as no negative impacts are anticipated.

## HAMPSHIRE COUNTY COUNCIL

### Decision Report

<b>Decision Maker:</b>	River Hamble Harbour Board
<b>Date:</b>	12 January 2024
<b>Title:</b>	River Hamble 2023/24 Forecast Outturn and 2024/25 Forward Budget
<b>Report From:</b>	The Director of Corporate Operations and Director of Universal Services

**Contact names:** Jenny Wadham  
Jason Scott

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#### **Purpose of this Report**

1. The purpose of this report is to present the 2023/24 outturn forecast as at the end of September 2023 and the proposed 2024/25 forward budget to the River Hamble Harbour Board for approval.

#### **Recommendations**

2. That the projected outturn for the 2023/24 financial year is noted.
3. That the proposed forward budget is approved.
4. That the requirement to use the Revenue Reserve (RR) to ensure the full annual transfer to the Asset Replacement Reserve (ARR) can be made in both the current and forward year is noted.
5. That the balances held within the reserves and the position on the reserve balances are noted.

## **Executive Summary**

6. For the 2023/24 financial year, the River Hamble is projected to achieve a surplus of £29,000 on revenue funded expenditure, compared to a budgeted surplus of £46,000. To allow for the £42,000 annual transfer to the ARR a transfer of £13,000 from the RR will be required, including £10,000 earmarked from the 2022/23 surplus for this use.
7. In 2024/25 the proposed budgeted surplus on revenue funded expenditure is £38,000, requiring a transfer of £4,000 from the RR to meet the full £42,000 annual transfer to the ARR.
8. With the transfers above, the RR is expected to reduce to a balance of £55,408 by March 2025, well within the maximum balance permitted by the reserves policy of no more than 10% of the gross revenue budget. The ARR is expected to reduce to £290,566 by March 2025 and with interest receivable the Asset Enhancement Reserve (AER) is expected to increase to £88,291.
9. The detailed revised budget for 2023/24, the 2023/24 outturn forecast and the proposed 2024/25 forward budget are set out in Appendices 1 and 2, with the current and projected reserves balances shown in Appendix 3.
10. The forward budget includes a 3% increase to harbour dues, as approved by the River Hamble Harbour Board on 7 July 2023.

## **2023/24 Forecast Outturn**

11. The outturn forecast for 2023/24 as at the end of September 2023 is detailed in Appendix 1. It is projected that a surplus on standard revenue activity of £29,000 will be achieved. This is £17,000 lower than the budgeted surplus of £46,000, but only £3,000 lower than the projected surplus reported to the Board in July.
12. In April 2022 the Board agreed to increase the annual Asset Replacement Reserve (ARR) contribution to fund the cost of replacing assets in future years from £35,000 to £42,000. This contribution is to be met from the surplus on revenue funded expenditure, supplemented by a £13,000 transfer from the Revenue Reserve (RR).
13. As approved at the July Board meeting, the 2022/23 excess surplus of £10,000 was retained within the RR to fund this anticipated requirement in 2023/24, leaving an additional £3,000 transfer requirement from the RR.

14. Total gross expenditure is projected at £700,000, £26,000 higher than the budgeted £674,000.
15. As previously reported, there is £9,000 pressure on the office expenses budget covering £4,000 one-off expenditure on replacement office chairs and £5,000 for credit card charges relating to income received and in line with actual charges over the last two years, which will be reflected in the forward budget.
16. A small saving was previously expected on boat repairs and maintenance following the purchase of the new vessels, however there is now a £5,000 forecast pressure against this budget this year due to lift outs being required for anti-fouling treatment and initial early servicing requirements for the new vessels. The lower maintenance costs are expected for future years.
17. Staffing costs are projected to be £5,000 higher than budgeted, mainly due to seasonal staffing costs being higher than expected, with the pay award for 2023/24 (which has now been agreed at £1,925 per FTE or 3.88% for grades H and above) being broadly in line with the budgeted provision of 5.2%.
18. Other budget pressures include bathymetric survey costs of £6,000.
19. Total income is projected at £729,000, £9,000 higher than the budgeted £720,000.
20. As previously reported, harbour dues are expected to be £15,000 under budget, due to the budget reflecting commercial late payment surcharges of previous years that the 2022/23 year end position showed are not ongoing.
21. The overachievement of visitor income is even higher than previously expected at £16,000 based on income received for the year to date, and reflecting the sustained popularity and demand since the relaxation of Covid-19 restrictions. Miscellaneous income was expected to be slightly higher than budgeted due to increased levels of harbour consents, however that has now risen to £4,000 due to increased pile line work and black water pump-out facility related income.
22. Total interest of £27,000 is expected, based on the average Bank of England interest rate for the year of 5.03% at the end of September.
23. At the Board meeting on 7<sup>th</sup> July revised budget changes for 2023/24 were approved in relation to the following:
  - Provision for a £94,000 draw from the ARR for the anticipated expenditure on Warsash Bridge remedial works.

- Provision for a net £114,000 draw from the ARR for the £174,000 remaining 50% cost of the new patrol vessels (subject to exchange rate fluctuations) offset by £60,000 expected proceeds from the sale of the current patrol vessels.

The actual net draw for the new patrol vessels is £121,731, being £177,398 for the remaining 50% cost, planned spend of £11,000 for navigational equipment and marine communications for the new vessels, offset by proceeds from the sale of the old patrol vessels of £66,667. The £94,000 forecast for Warsash Bridge remedial works remains unchanged.

## **2024/25 Forward Budget**

24. The proposed 2024/25 forward budget is detailed in Appendix 2 and provides for a surplus of £38,000 on general revenue activities. Therefore, a transfer of £4,000 from the RR will be required to allow for the full £42,000 annual transfer to the ARR.
25. The proposed gross expenditure budget has been set at £704,000, an increase of £30,000 compared with the revised 2023/24 budget, and an increase of £4,000 on the 2023/24 outturn forecast. There has been no inflationary increase to the expenditure budgets, except where specifically referenced below, with every effort being made to mitigate ongoing cost pressures through efficiencies.
26. The salaries forward budget has been increased by £22,000, which includes: a provision for the impact of pay inflation of 3% for 2024/25; uplift of the seasonal staffing budget to meet current requirements; and step progression within salary grades, where applicable. The budget for past pension contributions remains nil (previously costed at £25,000 per annum), as the last actuarial triennial pension valuation confirmed the annual contribution will not need to be reinstated. The next valuation is planned for 2025.
27. Other smaller proposed budget changes include the following increases: -
  - following a business rates revaluation and higher levels of visitor income increasing the turnover rent due to the Crown Estate, the rent and rates budget has been increased by £3,000
  - due to annual inflationary increases for Harbour Assist the budget for office expenses IT charges has been increased by £1,000
  - to reflect actual credit card charges relating to income received over the last two years the budget for office expenses credit card charges has been increased by £5,000

- a bathymetric survey is planned for 2024/25 and therefore the public jetties & navigational safety budget has been increased by £6,000

28. And the following reductions: -

- the training budget has been reduced by £1,000 to bring it in line with expected expenditure levels based on recent trends.
- the budget for fuel costs has been reduced by £2,000 to reflect current requirements for the new patrol vessels.
- the £1,000 budget for office expenses postage costs has been removed the printing & stationary budget).
- the £1,000 budget for retail related expenditure has been removed, with a corresponding £1,000 removal of the other funding income budget as there are no plans to reintroduce the sale of crabbing equipment, which ceased during the Covid-19 pandemic.
- the budget for environmental maintenance has been amended by £2,000. Actual spend is not expected to reduce, but an element of the spend will be more appropriately included within other expenditure categories.

29. The income budget for 2024/25 has been set at £742,000, an increase of £22,000 compared with the revised 2023/24 budget, and an increase of £13,000 on the 2023/24 outturn forecast.

30. The budget for Harbour Dues has been set at £579,000, an increase of £15,000 on the 2023/24 forecast, reflecting the approved 3% increase to Harbour Dues for 2024.

31. Visitor Income budgets have been increased by £14,000 to £74,000, being broadly in line with the 2023/24 £76,000 forecast and reflective of further increased activity and popularity, which is considered to be sustainable.

32. The budget for miscellaneous income has been increased to £7,000 to bring it more in line with income levels over the past two years.

33. The budget for interest on revenue activities has been increased from £4,000 to £9,000 to reflect the Bank of England base rate of 5.25% at the end of September 2023.

## **Reserves**

34. A detailed breakdown of reserves is shown in Appendix 3.

35. The Harbour Board approved a reserves policy on 18<sup>th</sup> May 2007 which provided for the following three reserves:
- Asset Enhancement Reserve (AER) - £320,000 for a programme of future opportunities.
  - Asset Replacement Reserve (ARR) - to replace all Harbour Authority Assets and provide maintenance dredges over a 25 year cycle. Originally an annual contribution from revenue was set at £43,000, later reduced to £35,000. On 1 April 2022 the Harbour Board introduced a minimum balance policy of £100,000 and agreed to increase the annual contribution to £42,000, with future increases linked to the Asset Replacement register reporting agreed in principle.
  - Revenue Reserve (RR) - to hold annual surpluses totalling no more than 10% of the gross revenue budget. Any excess to be transferred to the AER, returned to mooring holders or to fund one off revenue budget pressures as approved by the Board.
36. At the July meeting the Board agreed to retain the £10,208 revenue surplus from 2022/23 within the RR to be drawn in 2023/24 to supplement the anticipated revenue surplus for that year in order to make the full £42,000 contribution to the ARR.
37. It is currently forecast that a total draw of £13,000 will be required from the RR to make the full contribution to the ARR, reducing the balance in the RR to £59,408, below the maximum allowed under the reserves policy of £67,400.
38. The budgeted revenue surplus in 2024/25 is £38,000, which will require a draw of £4,000 from the RR to enable the annual £42,000 transfer to be made to the ARR. The RR balance at 31 March 2025 is therefore expected to reduce further to £55,408.
39. As at 31 March 2023, a total of £547,996 was held in reserves, the majority of which relates to the ARR, with this balance regularly reviewed to ensure that it is maintained at an appropriate level to replace the assets of the Harbour Authority as required.
40. The balance in the ARR is expected to reduce to £235,566 by 31 March 2024, after £282,398 expenditure less £66,667 expected income as outlined earlier in this report, offset by the £42,000 annual contribution and £13,000 anticipated interest receivable.



41. There is no planned spend from the ARR in 2024/25. Therefore, with the £42,000 annual contribution and £13,000 estimated interest receivable, the balance in the ARR is expected to increase to £290,566 by 31 March 2025.
42. The balance in the AER is expected to increase to £83,291 by 31 March 2024 following spend of £1,000 on academic studies, although no applications have been received to date, and £5,000 estimated interest receivable.
43. There is no planned spend from the AER in 2024/25. Therefore, with £5,000 interest receivable, the balance in the AER is expected to increase to £88,291 by 31 March 2025.

### **Impact Assessment**

44. This report is in accordance with the budget strategy and the County Council's financial management policy. This policy applies equally to all services and ensures consistent financial management decisions across all services. The proposals outlined in this report are not considered discriminatory.

### **Consultation and Equalities**

45. Consultation and equality impact assessments will be undertaken by the Harbour Authority as appropriate for decisions but are not included within this finance report.

### **Climate Change Impact Assessment**

46. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.

#### **47. Climate Change Adaptation and Mitigation.**

The carbon mitigation tool and climate change adaptation tools were not applicable on this occasion because the decision relates to a programme that is strategic/administrative in nature.

### **Conclusions**

48. This report presents the forecast outturn as at 30 September 2023 and proposed forward budget for 2024/25.
49. The forecast for the current year is expected to be less favourable than the budget, however this was expected and the mitigating provision from the 2022/23 revenue surplus was already in place. However relatively minor draws from the Revenue Reserve are expected in 2023/24 and 2024/25 to ensure the full annual contributions can be made to the Asset Replacement Reserve.
50. The financial position of the River Hamble Harbour Authority is considered to be healthy and well managed and there are no significant concerns or issues to bring to the Board's attention.

**REQUIRED CORPORATE AND LEGAL INFORMATION:****Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	Yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	Yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	Yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	Yes

**Other Significant Links**

<b>Links to previous Member decisions:</b>	
<u>Title</u> None	<u>Date</u>
<b>Direct links to specific legislation or Government Directives</b>	
<u>Title</u> None	<u>Date</u>

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

## **IMPACT ASSESSMENTS:**

### **1. Equality Duty**

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act.
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it.
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

**Due regard in this context involves having due regard in particular to:**

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic.
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it.
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

### **Equalities Impact Assessment:**

1.2. This report is in accordance with the budget strategy and the County Council's financial management policy. This policy applies equally to all services and ensures consistent financial management decisions across all services. The proposals outlined in this report are not considered discriminatory.

### **2. Impact on Crime and Disorder:**

2.1. This report does not deal with any issues relating to crime and disorder.

### **3. Climate Change:**

- a) How does what is being proposed impact on our carbon footprint / energy consumption? The contents of this report have no impact on carbon footprint or energy consumption.
- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? Given this is an administrative report that deals with the reporting of the financial position there are no climate change impacts specifically associated with this paper. However the climate change assessment tool will be used by the Harbour Authority as appropriate and impact will be detailed in the Harbour Master's environmental report and other reports as relevant.

## Appendix 1 – 2023/24 Forecast Outturn as at Period 6 (end of September)

	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	2023/24 Forecast Outturn as at Sept £'000	2023/24 Variance to Budget £'000
<b>EXPENDITURE</b>				
<b>Staff Related</b>				
Salaries	515	515	520	5
Past Pension Contributions	-	-	-	-
Training	2	2	1	(1)
Professional Subscriptions	2	2	2	-
<b>Sub-Total Staff Related</b>	<b>519</b>	<b>519</b>	<b>523</b>	<b>4</b>
<b>Premises</b>				
Rent / Rates	35	35	38	3
Electricity	3	3	3	-
Gas	1	1	2	1
Water / Sewerage	1	1	1	-
Repair & Maintenance	3	3	3	-
<b>Sub-Total Premises</b>	<b>43</b>	<b>43</b>	<b>47</b>	<b>4</b>
<b>Transport</b>				
Repair, Maintenance and Boat Refurbishment	4	4	9	5
Vehicle Running Expenses (Fuel)	7	7	6	(1)
Tools (including Chandlery)	2	2	3	1
Car Allowances / Staff Travel	-	-	-	-
Insurance	2	2	2	-
<b>Sub-Total Transport</b>	<b>15</b>	<b>15</b>	<b>20</b>	<b>5</b>
<b>Supplies &amp; Services</b>				
Office Expenses	38	38	47	9
Environmental Maintenance	4	4	2	(2)
Public Jetties & Navigational Safety	2	2	8	6
Central Department Charges	41	41	41	-
Designated Person	7	7	7	-
Oil Spill Response	5	5	5	-
<b>Sub-Total Supplies &amp; Services</b>	<b>97</b>	<b>97</b>	<b>110</b>	<b>13</b>
<b>GROSS EXPENDITURE</b>	<b>674</b>	<b>674</b>	<b>700</b>	<b>26</b>

**Appendix 1 – 2023/24 Forecast Outturn as at Period 6 (end of September)**

	<b>2023/24 Original Budget £'000</b>	<b>2023/24 Revised Budget £'000</b>	<b>2023/24 Forecast Outturn as at Sept £'000</b>	<b>2023/24 Variance to Budget £'000</b>
<b>INCOME</b>				
Harbour Dues	(579)	(579)	(564)	15
Crown Estate Funding	(71)	(71)	(71)	-
Visitor Income	(60)	(60)	(76)	(16)
Miscellaneous Income	(3)	(3)	(7)	(4)
Towing Charges	(2)	(2)	(2)	-
Other Funding	(1)	(1)	-	1
Interest	(4)	(4)	(9)	(5)
<b>GROSS INCOME</b>	<b>(720)</b>	<b>(720)</b>	<b>(729)</b>	<b>(9)</b>
<b>NET REVENUE FUNDED EXPENDITURE / (INCOME)</b>	<b>(46)</b>	<b>(46)</b>	<b>(29)</b>	<b>17</b>
<b>INCOME / EXPENDITURE ON RESERVES</b>				
Asset Enhancement	1	1	1	-
Asset Replacement - Projects	-	94	94	-
Asset Replacement - Additions	-	174	188	14
Asset Replacement - Disposals	-	(60)	(67)	(7)
Revenue Reserve	-	-	-	-
<b>Expenditure from Reserves</b>	<b>1</b>	<b>209</b>	<b>216</b>	<b>7</b>
<b>Interest on Reserves</b>				
Asset Enhancement Interest	(2)	(2)	(5)	(3)
Asset Replacement Interest	(5)	(5)	(13)	(8)
<b>Income on Reserves</b>	<b>(7)</b>	<b>(7)</b>	<b>(18)</b>	<b>(11)</b>
<b>NET RESERVES FUNDED EXPENDITURE</b>	<b>(6)</b>	<b>202</b>	<b>198</b>	<b>(4)</b>
<b>TOTAL NET EXPENDITURE</b>	<b>(52)</b>	<b>156</b>	<b>169</b>	<b>13</b>

## Appendix 1 – 2023/24 Forecast Outturn as at Period 6 (end of September)

	2023/24 Original Budget £'000	2023/24 Revised Budget £'000	2023/24 Forecast Outturn as at Sept £'000	2023/24 Variance to Budget £'000
<b>RESERVES</b>				
Contribution to Asset Replacement Reserves	42	42	42	-
Transfer To / (From) Revenue Reserves	2	2	(13)	(15)
Transfer To / (From) Asset Enhancement Reserves	2	2	-	(2)
	<b>46</b>	<b>46</b>	<b>29</b>	<b>(17)</b>
Transfer Interest to Reserves	7	7	18	11
Transfers from Reserves	(1)	(209)	(216)	(7)
	<b>6</b>	<b>(202)</b>	<b>(198)</b>	<b>4</b>
<b>TOTAL TRANSFERS TO / (FROM) RESERVES</b>	<b>52</b>	<b>(156)</b>	<b>(169)</b>	<b>(13)</b>

**Appendix 1a – Further detail on Harbour Dues, Visitors Income, Office Expenses and Central Department Charges**

	<b>2023/24 Original Budget £'000</b>	<b>2023/24 Revised Budget £'000</b>	<b>2023/24 Forecast Outturn as at Sept £'000</b>	<b>2023/24 Variance to Budget £'000</b>
<b>Harbour Dues Income</b>				
Marinas and Boatyards	(471)	(471)	(457)	14
River Moorings	(108)	(108)	(107)	1
<b>Total Harbour Dues Income</b>	<b>(579)</b>	<b>(579)</b>	<b>(564)</b>	<b>15</b>
<b>Visitor Income</b>				
Mid Stream Visitors Pontoon	(23)	(23)	(32)	(9)
Warsash Jetty	(23)	(23)	(22)	1
Hamble Jetty	(4)	(4)	(6)	(2)
Commercial and Pleasure Craft Income	(10)	(10)	(16)	(6)
<b>Total Visitor Income</b>	<b>(60)</b>	<b>(60)</b>	<b>(76)</b>	<b>(16)</b>
<b>Office Expenses</b>				
Equipment	1	1	2	1
First Aid Supplies / Health & Safety	1	1	1	-
Printing & Stationery	2	2	2	-
Catering / General	1	1	1	-
Furniture	-	-	4	4
Protective Clothing and Safety Equipment	3	3	3	-
IT Charges	7	7	8	1
Postage	1	1	-	(1)
Subscriptions	2	2	2	-
Promotional Events / Publicity /Publications	3	3	3	-
Retail (Crabbing Equipment)	1	1	-	(1)
Credit Card Charges (re Income Collection)	16	16	21	5
<b>Total Office Expenses</b>	<b>38</b>	<b>38</b>	<b>47</b>	<b>9</b>
<b>Central Department Charges</b>				
Operational Finance	22	22	22	-
Integrated Business Centre / Audit / Tax	6	6	6	-
Democratic Services (Including Venue Hire)	9	9	9	-
Legal Services	3	3	3	-
Solent Forum Contribution	1	1	1	-
<b>Total Central Department Charges</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>-</b>



## Appendix 2 – 2024/25 Forward Budget

	2023/24 Forecast Outturn £'000	2023/24 Revised Budget £'000	Adjust' ments £'000	2024/25 Forward Budget £'000
<b>EXPENDITURE</b>				
<b>Staff Related</b>				
Salaries	520	515	22	537
Past Pension Contributions	-	-	-	-
Training	1	2	(1)	1
Professional Subscriptions	2	2	-	2
<b>Sub-Total Staff Related</b>	<b>523</b>	<b>519</b>	<b>21</b>	<b>540</b>
<b>Premises</b>				
Rent / Rates	38	35	3	38
Electricity	3	3	-	3
Gas	2	1	-	1
Water / Sewerage	1	1	-	1
Repair & Maintenance	3	3	-	3
<b>Sub-Total Premises</b>	<b>47</b>	<b>43</b>	<b>3</b>	<b>46</b>
<b>Transport</b>				
Repair, Maintenance and Boat Refurbishment	9	4	-	4
Vehicle Running Expenses (Fuel)	6	7	(2)	5
Tools (including Chandlery)	3	2	-	2
Car Allowances / Staff Travel	-	-	-	-
Insurance	2	2	-	2
<b>Sub-Total Transport</b>	<b>20</b>	<b>15</b>	<b>(2)</b>	<b>13</b>
<b>Supplies &amp; Services</b>				
Office Expenses	47	38	4	42
Environmental Maintenance	2	4	(2)	2
Public Jetties & Navigational Safety	8	2	6	8
Central Department Charges	41	41	-	41
Designated Person	7	7	-	7
Oil Spill Response	5	5	-	5
<b>Sub-Total Supplies &amp; Services</b>	<b>110</b>	<b>97</b>	<b>8</b>	<b>105</b>
<b>GROSS EXPENDITURE</b>	<b>700</b>	<b>674</b>	<b>30</b>	<b>704</b>

## Appendix 2 – 2024/25 Forward Budget

	2023/24 Forecast Outturn £'000	2023/24 Revised Budget £'000	Adjust' ments £'000	2024/25 Forward Budget £'000
<b>INCOME</b>				
Harbour Dues	(564)	(579)	-	(579)
Crown Estate Funding	(71)	(71)	-	(71)
Visitor Income	(76)	(60)	(14)	(74)
Miscellaneous Income	(7)	(3)	(4)	(7)
Towing Charges	(2)	(2)	-	(2)
Other Funding	-	(1)	1	-
Interest	(9)	(4)	(5)	(9)
<b>GROSS INCOME</b>	<b>(729)</b>	<b>(720)</b>	<b>(22)</b>	<b>(742)</b>
<b>NET REVENUE FUNDED EXPENDITURE</b>	<b>(29)</b>	<b>(46)</b>	<b>8</b>	<b>(38)</b>
<b>INCOME / EXPENDITURE ON RESERVES</b>				
Asset Enhancement	1	1	(1)	-
Asset Replacement - Projects	94	94	(94)	-
Asset Replacement - Additions	188	174	(174)	-
Asset Replacement - Disposals	(67)	(60)	60	-
Revenue Reserve	-	-	-	-
<b>Expenditure from Reserves</b>	<b>216</b>	<b>209</b>	<b>(209)</b>	<b>-</b>
<b>Interest on Reserves</b>				
Asset Enhancement Interest	(5)	(2)	(3)	(5)
Asset Replacement Interest	(13)	(5)	(8)	(13)
<b>Income on Reserves</b>	<b>(18)</b>	<b>(7)</b>	<b>(11)</b>	<b>(18)</b>
<b>NET RESERVES FUNDED EXPENDITURE</b>	<b>198</b>	<b>202</b>	<b>(220)</b>	<b>(18)</b>
<b>TOTAL NET EXPENDITURE</b>	<b>169</b>	<b>156</b>	<b>(212)</b>	<b>(56)</b>

## Appendix 2 – 2024/25 Forward Budget

	2023/24 Forecast Outturn £'000	2023/24 Revised Budget £'000	Adjust' ments £'000	2024/25 Forward Budget £'000
<b>RESERVES</b>				
Contribution to Asset Replacement Reserves	42	42	-	42
Transfer To / (From) Revenue Reserves	(13)	2	(6)	(4)
Transfer To / (From) Asset Enhancement Reserves	-	2	(2)	-
	<b>29</b>	<b>46</b>	<b>(8)</b>	<b>38</b>
Transfer Interest to Reserves	18	7	11	18
Transfers from Reserves	(216)	(209)	209	-
	<b>(198)</b>	<b>(202)</b>	<b>220</b>	<b>18</b>
<b>TOTAL TRANSFERS TO / (FROM) RESERVES</b>	<b>(169)</b>	<b>(156)</b>	<b>212</b>	<b>56</b>

**Appendix 2a – Further detail on Harbour Dues, Visitors Income, Office Expenses and Central Department Charges**

	<b>2023/24 Forecast Outturn £'000</b>	<b>2023/24 Revised Budget £'000</b>	<b>Adjust' ments £'000</b>	<b>2024/25 Forward Budget £'000</b>
<b>Harbour Dues Income</b>				
Marinas and Boatyards	(457)	(471)	-	(471)
River Moorings	(107)	(108)	-	(108)
<b>Total Harbour Dues Income</b>	<b>(564)</b>	<b>(579)</b>	<b>-</b>	<b>(579)</b>
<b>Visitor Income</b>				
Mid Stream Visitors Pontoon	(32)	(23)	(7)	(30)
Warsash Jetty	(22)	(23)	-	(23)
Hamble Jetty	(6)	(4)	(1)	(5)
Commercial and Pleasure Craft Income	(16)	(10)	(6)	(16)
<b>Total Visitor Income</b>	<b>(76)</b>	<b>(60)</b>	<b>(14)</b>	<b>(74)</b>
<b>Office Expenses</b>				
Equipment	2	1	-	1
First Aid Supplies / Health & Safety	1	1	-	1
Printing & Stationery	2	2	-	2
Catering / General	1	1	-	1
Furniture	4	-	-	-
Protective Clothing and Safety Equipment	3	3	-	3
IT Charges	8	7	1	8
Postage	-	1	(1)	-
Subscriptions	2	2	-	2
Promotional Events / Publicity /Publications	3	3	-	3
Retail (Crabbing Equipment)	-	1	(1)	-
Credit Card Charges (re Income Collection)	21	16	5	21
<b>Total Office Expenses</b>	<b>47</b>	<b>38</b>	<b>4</b>	<b>42</b>
<b>Central Department Charges</b>				
Operational Finance	22	22	-	22
Integrated Business Centre / Audit / Tax	6	6	-	6
Democratic Services (Including Venue Hire)	9	9	-	9
Legal Services	3	3	-	3
Solent Forum Contribution	1	1	-	1
<b>Total Central Department Charges</b>	<b>41</b>	<b>41</b>	<b>-</b>	<b>41</b>

### Appendix 3 – Reserves

	Revenue Reserve £	Asset Enhancement Reserve £	Asset Replacement Reserve £	Total £
<b>Balance as at 31 March 2023</b>	<b>72,408</b>	<b>79,291</b>	<b>396,297</b>	<b>547,996</b>
Transfer to ARR from Revenue	(42,000)	0	42,000	0
Asset Replacement - Warsash Bridge Remedial Works	0	0	(94,000)	(94,000)
Asset Replacement - Purchase of New Vessels (Final 50%)	0	0	(177,398)	(177,398)
Asset Replacement - Vessels Navigational Equipment & Marine Communications	0	0	(11,000)	(11,000)
Asset Replacement Disposals - Sale of Old Vessels	0	0	66,667	66,667
Asset Enhancement - Academic studies	0	(1,000)	0	(1,000)
Annual Interest Receivable	0	5,000	13,000	18,000
Net Surplus for the year	29,000	0	0	29,000
<b>Balance at 31 March 2024</b>	<b>59,408</b>	<b>83,291</b>	<b>235,566</b>	<b>378,265</b>
Transfer to ARR from Revenue	(42,000)	0	42,000	0
Annual Interest Receivable	0	5,000	13,000	18,000
Net Surplus for the year	38,000	0	0	38,000
<b>Balance at 31 March 2025</b>	<b>55,408</b>	<b>88,291</b>	<b>290,566</b>	<b>434,265</b>

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## HAMPSHIRE COUNTY COUNCIL

### Report

<b>Committee</b>	River Hamble Harbour Board
<b>Date:</b>	12 January 2024
<b>Title:</b>	Review of Fees and Charges
<b>Report From:</b>	Director of Culture, Communities and Business Services

Contact name: Jason Scott

Email: Jason.Scott@hants.gov.uk

### Purpose of this Report

1. The purpose of this report is to summarise a review of fees and charges applicable to the River Hamble. It does not cover Harbour Dues for privately owned leisure vessels, which have been reviewed separately and increased by 3%.

### Recommendation

2. That the River Hamble Harbour Board approves the fees and charges set out below and to advertise them on the River Hamble Harbour Authority's website.

### Fees and Charges for Commercial Vessels and Personal Water Craft

3. It is proposed that Harbour Dues for commercial vessels should be adjusted as follows (previous fees in brackets where appropriate). In each case, relevant rationale is given. The principle of a 3% increase, similar to that applied to Harbour Dues, has in general been applied.
  - (i) The charge for a commercial vessel visiting Hamble Harbour: to increase to 16p plus VAT per Gross Registered Tonne (GRT) per visit. There was no increase last year from that set for the previous year (15.5p).
  - (ii) In addition, the charge for commercial vessels visiting the Hamble Harbour and licensed to carry more than 12 passengers which either embark or disembark passengers on public jetties: 62p (61p) plus VAT per passenger.
  - (iii) Additionally, the launching fee for Personal Water Craft (PWC) or Jet Skis should remain at £10 in broad alignment with those levied elsewhere in the Solent.

## Fees for Harbour Works' Consents

4. In line with the policy adopted for Harbour Dues, it is proposed that there should be a 3% increase for charges for Harbour Works Consent. Thus, it is proposed that the charges in the following table will be implemented from 1 April 2024. Legacy capital dredge charges have undergone review and simplification to bring them into line with those for development, the procedure and effort for which is similar.

Size of project	Size increment	Proposed total charge for 2024/25
Up to and including 100 sq. metres	Nil	£455 + VAT
Over 100 sq. metres up to 500 sq. metres	Nil	£513 + VAT
Over 500 sq. metres up to 2,500 sq. metres	Nil	£682 + VAT
Over 2,500 sq. metres up to 10,000 sq. metres	Nil	£1274 + VAT
Over 10,000 sq. metres	Nil	£1848 + VAT
A reduced fee for applications which fall within the Harbour Master's delegated powers, and consents for maintenance work to structures etc.	Nil	£175 + VAT
Pre-application consultation fee. Attendance at the Streamlined Consents Meeting and one hour of pre-application consultation will be at no charge.	Nil	£57 per hour + VAT (for every hour or part thereof, after the first hour)
Routine maintenance dredge (per dredge campaign)	Nil	£175 + VAT
Capital dredge of up to 500m <sup>3</sup>	Nil	£513 + VAT
Capital dredge of 501m <sup>3</sup> to 2,500m <sup>3</sup>	Nil	£682 + VAT
Capital dredge of 2,501m <sup>3</sup> to 10,000m <sup>3</sup>	Nil	£1274 + VAT
Capital dredge over 10,001m <sup>3</sup>	Nil	£1848 + VAT

5. An additional charge of £57 + VAT is made for each Notice to River Users required in connection with each project.
6. It is further recommended that the Harbour Board adopts the following rates for discretionary services provided by the Harbour Authority for 2023/24:

Service	Rate
Emergency towing to nearest point of safety	Free of charge
Other towing/movement of boats within the Harbour Authority limits (at owners' request)	£93.00 per tow + VAT. An additional hourly rate will apply for operations which take



Service	Rate
	more than one hour.
Use of maintenance piles	£29 (inc VAT) per 24 hours or part thereof. Vessels displaying a valid annual Harbour Dues sticker are entitled to the first 24 hours free of charge.
Specific visits to check on boats for security/damage (at owners request)	£57 per hour + VAT. Minimum charge £27 + VAT
Replacing broken or missing fenders or warps (at owner's request)	£57 per hour + VAT. Minimum charge £29 + VAT, plus 120% of cost of materials used.
Pumping out (to prevent further damage)	£57 per hour + VAT. Minimum charge £29 + VAT
Re-securing or lashing sails and covers (to prevent further damage)	£57 per hour + VAT. Minimum charge £29 + VAT
Re-securing or lashing sails and covers (to prevent further damage)	£57 per hour + VAT. Minimum charge £29 + VAT

### Climate Change Impact Assessment

7. Hampshire County Council utilises two decision-making tools to assess the carbon emissions and resilience impacts of its projects and decisions. These tools provide a clear, robust, and transparent way of assessing how projects, policies and initiatives contribute towards the County Council's climate change targets of being carbon neutral and resilient to the impacts of a 2°C temperature rise by 2050. This process ensures that climate change considerations are built into everything the Authority does.
8. **Climate Change Adaptation.** Climate change considerations have been applied. There are no climate change applications in considering this decision.
9. **Carbon Mitigation.** Carbon mitigation considerations are not applicable in making decisions in respect of charges made for services already provided.

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	Yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	Yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	Yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	Yes

**Section 100 D - Local Government Act 1972 - background documents**

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

An EIA is not required as no negative impacts are anticipated.



## HAMPSHIRE COUNTY COUNCIL

### Report

<b>Committee:</b>	River Hamble Harbour Board
<b>Date:</b>	12 January 2024
<b>Title:</b>	Forward Plan for Future Meetings
<b>Report From:</b>	Director of Universal Services

**Contact name:** Jason Scott

**Email:** Jason.Scott@hants.gov.uk

#### **Purpose of this Report**

1. The purpose of this report is to set out the key issues which it is anticipated will appear on the River Hamble Harbour Management Committee and Harbour Board agendas in the forthcoming months. The Forward Plan is attached at Appendix 1.

#### **Recommendation**

2. That the report be noted.

**REQUIRED CORPORATE AND LEGAL INFORMATION:**

**Links to the Strategic Plan**

<b>Hampshire maintains strong and sustainable economic growth and prosperity:</b>	yes
<b>People in Hampshire live safe, healthy and independent lives:</b>	yes
<b>People in Hampshire enjoy a rich and diverse environment:</b>	yes
<b>People in Hampshire enjoy being part of strong, inclusive communities:</b>	yes

**Other Significant Links**

<b>Links to previous Member decisions:</b>	
<u>Title</u>	<u>Date</u>
<b>Direct links to specific legislation or Government Directives</b>	
<u>Title</u>	<u>Date</u>

<b>Section 100 D - Local Government Act 1972 - background documents</b>	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

## **EQUALITIES IMPACT ASSESSMENT:**

### **1. Equality Duty**

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

### **2. Equalities Impact Assessment:**

An EIA is not required as no negative impacts are anticipated.

Management Committee Date	Agenda Item	Harbour Board Date
8 December 2023	<ul style="list-style-type: none"> <li>• Marine Director and Harbour Master's Report and Current Issues</li> <li>• Environmental Update</li> <li>• Harbour Works Consent (if applicable)</li> <li>• Review of Fees and Charges</li> <li>• 2023/24 Forward Budget</li> <li>• Forward Plan for Future Meetings</li> </ul>	12 January 2024
22 March 2024	<ul style="list-style-type: none"> <li>• Marine Director and Harbour Master's Report and Current Issues</li> <li>• Environmental Update</li> <li>• Harbour Works Consent (if applicable)</li> <li>• Asset Register Review</li> <li>• River Hamble 2023/24 Forecast Outturn and 2024/25 Forward Budget</li> <li>• Forward Plan for Future Meetings</li> </ul>	12 April 2024
14 June 2024	<ul style="list-style-type: none"> <li>• Marine Director and Harbour Master's Report and Current Issues</li> <li>• Environmental Update</li> <li>• Harbour Works Consent (if applicable)</li> <li>• River Hamble Final Accounts 2023/24</li> <li>• Review of Harbour Dues</li> <li>• Proceedings of the Annual Forum</li> <li>• Forward Plan for Future Meetings</li> <li>• Annual Familiarisation Boat Trip</li> </ul>	5 July 2024
20 September 2024	<ul style="list-style-type: none"> <li>• Marine Director and Harbour Master's Report and Current Issues</li> <li>• Environmental Update</li> <li>• Harbour Works Consent (if applicable)</li> <li>• Forward Plan for Future Meetings</li> </ul>	4 October 2024