

Public Document Pack

Executive Decision Records

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Lead Member for Universal Services Decision Day & Executive Member for Countryside and Regulatory Services Decision Day held at remotely on Monday 20 May 2024

1. **PROJECT APPRAISAL: SCOLA RECLADDING AT CROOKHORN COLLEGE, HENRY BEAUFORT SCHOOL AND HART PLAIN INFANT SCHOOL**
2. **SPEND APPROVAL FOR CLEANING OF CORPORATE PROPERTIES CONTRACT**
3. **SPEND APPROVAL FOR PROPERTY TERM MAINTENANCE CONTRACT**
4. **SCHEME OF DELEGATION FOR LAND AND ASSETS TRANSACTIONS**
5. **PROPERTY SERVICES ASSET DECISIONS**

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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Universal Services
Date:	20 May 2024
Title:	Project Appraisal: SCOLA Recladding at Crookhorn College, Henry Beaufort School and Hart Plain Infant School
Report From:	Director of Universal Services

Contact name: Max Whitlock

Email: Max.Whitlock@hants.gov.uk

1. The decision:

1.1 That the Executive Lead Member for Universal Services approves the Project Appraisal for SCOLA recladding at Crookhorn College, Henry Beaufort School and Hart Plain Infant School, as outlined in the supporting report.

1.2 That approval be given to procure, spend and enter into necessary contractual arrangements, in consultation with the Head of Legal Services, to implement the proposed SCOLA recladding together with associated works as set out in the supporting report to

- Crookhorn College, at an estimated cost of £3.450m to be funded from School Condition Allocation
- Henry Beaufort School, at an estimated cost of £3.480m to be funded from School Condition Allocation
- Hart Plain Infant School, at an estimated cost of £1.400m to be funded from School Condition Allocation.

1.3 That authority to make the arrangements to implement the scheme, including minor variations to the design or contract, be delegated to the Director of Universal Services.

1.4 That authority is delegated to the Director of Universal Services, in consultation with the Head of Legal Services, to progress any orders, notices, or statutory procedures and secure any consents, licences, permissions, rights or easements necessary to enable implementation of this scheme.

2. Reason for the decision:

2.1 To improve the condition of the SCOLA buildings to bring them up to modern standards, to reduce maintenance costs and to provide fit for purpose spaces for education.

3. Other options considered and rejected:

- 3.1 Continued reactive maintenance of the buildings. This was rejected as the building components are life expired and need replacement.
- 3.2 Like for like replacement of windows, doors and roof coverings. This was rejected as it would not address environmental issues within the building including overheating, solar gain (the heat generated through absorption of sunlight), glare from the sun on screens and excessive heat loss. It would also have higher ongoing maintenance and running costs. This option wouldn't give the same level of climate change and climate adaptation mitigation, the same level of carbon reduction, and would not make the building fully 'heat pump ready' for any future addition of a low carbon heating solution.

4. Conflicts of interest:

- 4.1 Conflicts of interest declared by the decision-maker:
- 4.2 Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:	Date:
<hr/>	20 May 2024
Executive Lead Member for Universal Services Councillor Nick Adams-King	

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Universal Services
Date:	20 May 2024
Title:	Hampshire County Council Non-Educational Cleaning Contract
Report From:	Director of Universal Services

Contact name: Daniel Sanchez and Sean Yeates

Email: Daniel.sanchez@hants.gov.uk
Sean.yeates@hants.gov.uk

1. The decision

1.1 That the Executive Lead Member for Universal Services gives approval to procure, spend and enter into contractual arrangements, in consultation with the Head of Legal Services, for a three-year single supplier contract for Hampshire County Council corporate sites to be cleaned with the option to extend the contract for an additional 2 years, commencing on 1 February 2025 and totalling a 5 year contract and at a total cost of £12.5 million to be funded from the existing revenue budgets of each individual service.

2. Reason for the decision:

2.1. To provide affordable ongoing arrangements for the cleaning of non-education Hampshire County Council corporate buildings, including corporate offices outside of the HQ buildings in Winchester, Libraries, Country Parks, Adult Services sites, Children's Services sites, Highways Depots and Outdoor centres.

3. Other options considered and rejected:

3.1 Extending existing contract arrangements. This option was rejected as a proposed increase in rates does not represent value for money.

3.2 The team has consulted with stakeholders around a range of options including other frameworks, integration with other Facilities Management (FM) contracts, fixed term contracts, multi supplier or geographic lotting, and has concluded that the existing single supplier best suits the needs of Hampshire County Council for the cleaning of corporate sites. Other arrangements do not cover the full range of cleaning practises required, and lotting the arrangement would lead to different contractors, different cleaning practises, and different management regimes across the estate. The current single

supplier maximises efficiency of management, reporting and purchase to pay systems.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker:

4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

20 May 2024

**Executive Lead Member for Universal Services
Councillor Nick Adams King**

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Universal Services
Date:	20 May 2024
Title:	Spend Approval for Property Maintenance Services
Report From:	Director of Universal Services

Contact name: Erica Jenner and Chris Topley

Email: Chris.Topley@hants.gov.uk

1. The decision:

- 1.1. That the Executive Lead Member for Universal Services gives approval to procure and spend up to £70million on building engineering and fabric maintenance services for Hampshire County Council's built estate (including schools) through its Property Term Maintenance Contractors between 1 June 2024 and 31 July 2027, to be in addition to the existing spend approval through this contract of £130million, making a total of £200million to be funded from existing budgets.
- 1.2. Notes that planning for the procurement for the next generation of the Term Maintenance Contract is underway to better meet the needs of our evolving organisation and, in the context of the forecasted recurring funding gap beyond 2025/26, its strategy to move towards establishing a minimum service level.

2. Reasons for the decision:

- 2.1. The estimated value of the Property Services Term Maintenance contract is now insufficient to complete the contracts potential 10-year term due to changes in the size of the combined estates, maintenance strategies and the impacts of construction industry inflation which has seen a compound increase of 48.44% since January 2017.
- 2.2. The estimated value for Hampshire County Council spend on maintenance services is to be reset at £200 million between 2017 and 2027, spend from which is approved annually as part of the County Council's Revenue Budget, then drawn from the existing repairs and maintenance budgets within Chief Officer Delegations.

3. Other options considered and rejected:

Implement new Term Maintenance Contract from 2024

- 3.1. There is insufficient time in 2024 to undertake the suitably robust re-procurement exercise required to meet the future challenges of the Council.
- 3.2. It is essential that the new contract, likely to be a 10-to-15 year term, aligns fully with the organisational strategy to move towards establishing a minimum service level. Significant scoping and contractual specification is required to enable compliance with future changes in statutory maintenance requirements and to deliver best value to the County Council.
- 3.3. Planning is underway to issue the invitation to tender in the summer of 2025, that would enable a new contract to be in place 1 year early in the summer of 2026.
- 3.4. Accelerating this timeline risks outcomes that do not deliver the long-term strategic objectives of the county council or value for money.

Reduce level of maintenance

- 3.5. Reducing the level of inspection, servicing and reactive maintenance would risk breaching statutory obligations and building safety regulations. It risks property damage and increased costs associated with larger or unplanned remedial action. It could result in the unplanned closure of buildings and a failure to deliver statutory and other critical services to vulnerable social care users and other Hampshire residents.

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker:
- 4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by: ----- Executive Lead Member for Universal Services Councillor Nick Adams-King	Date: 20 May 2024
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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Countryside and Regulatory Services
Date:	20 May 2024
Title:	Scheme of Delegation for Land and Asset Transactions
Report From:	Director of Universal Services

Contact name: Rachel Overton

Email: rachel.overton@hants.gov.uk

1. The decision:

- 1.1. That the proposals set out in this report for consolidating and updating the delegations relating to land and assets be agreed, and authority is delegated to the Director of Universal Services in respect of the new delegations set out in Appendix A with effect from 21 May 2024.

2. Reason for the decision:

- 2.1. The decision is required to allow the land and assets of the County Council agile, robust, and financially managed decision-making.

3. Other options considered and rejected:

- 3.1. To see either more or less delegations and authorisations but these were rejected as the new financial thresholds are necessary to ensure land and asset transactions are dealt with in an efficient and timely manner, whilst still ensuring decisions are made by the appropriate decision-maker.

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker:
- 4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

20 May 2024

**Executive Member for Countryside and Regulatory
Services
Councillor Kirsty North**

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Countryside and Regulatory Services
Date:	20 May 2024
Title:	Property Services Asset Decisions
Report From:	Director of Universal Services
	(Summary of an Exempt Decision)

Contact name: Rachel Overton

Email: rachel.overton@hants.gov.uk

1. The decision:

- 1.1 That the proposed transactions shown in the schedule be approved.
- 1.2 That the Director of Universal Services be authorised to settle the detailed terms and conditions.

2. Reason for the decision:

- 2.1. The purpose of this report is to seek approval to a series of proposed transactions which will ensure efficient and effective use of the County Council's property assets.

3. Other options considered and rejected:

- 3.1. Not Applicable

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel:

- 5.1. None

6. Reason(s) for the matter being dealt with if urgent:

- 6.1. Not applicable

7. Statement from the Decision Maker:

Approved by:

Date:

20 May 2024

**Executive Member for Countryside and Regulatory
Services
Councillor Kirsty North**