

# Public Document Pack

## Executive Decision Records

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Lead Member for Children's Services Decision Day & Executive Member for Education Decision Day held at the Castle, Winchester on Tuesday 14th May 2024

1. **DEPARTMENT FOR WORK AND PENSIONS HOUSEHOLD SUPPORT FUND - APRIL 2024 TO SEPTEMBER 2024**
2. **PROPOSAL FOR THE DISSOLUTION OF CHILDREN AND FAMILIES ADVISORY PANEL**
3. **WINKLEBURY INFANT SCHOOL AGE RANGE**
4. **PEEL COMMON INFANT SCHOOL AND NURSERY UNIT AND PEEL COMMON JUNIOR SCHOOL – PROPOSED AMALGAMATION**
5. **SPECIALIST PROVISION FINAL APPROVAL SAMUEL CODY SCHOOL**
6. **ALTERATIONS AND REFURBISHMENT AT SAMUEL CODY SCHOOL, FARNBOROUGH**
7. **ALTERATIONS AND REFURBISHMENT AT PROSPECT SCHOOL, HAVANT**
8. **ADDITIONAL SPECIALIST PROVISION - HOLLYWATER SCHOOL**
9. **APPROVAL TO CONSULT ON CHANGES TO APPROVED PUBLISHED NUMBERS AT CRESTWOOD COMMUNITY SCHOOL & HAVEN NURSERY**

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# Item 1

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Lead Member for Children's Services
<b>Date:</b>	14 May 2024
<b>Title:</b>	Department for Work and Pensions Household Support Fund - April 2024 to September 2024
<b>Report From:</b>	Director of Children's Services

**Contact name:** Sarah Snowdon, Assistant Director, Children's Services

**Email:** sarah.snowdon@hants.gov.uk

#### 1. The decision:

1.1. It is recommended that the Executive Lead Member for Children's Services approves the following grants totalling £4,728,768:

- a discretionary grant of £1,185,742 be available for schools, colleges and early years settings as described in paragraphs 20 to 23 of the report;
- grants to a total value of £1,835,527 are distributed to District and Borough Councils across Hampshire, such that they can provide one £25 food voucher to households in receipt of council tax support and £40 to households in receipt of housing benefit only, as described in paragraphs 32 to 33 of the report;
- funding to organisations that support unpaid carers and young carers in Hampshire up to the value of £421,250, inclusive of £26,250 administrative costs during the six-month period;
- a grant of £483,569 is made available to Citizens Advice to support the most vulnerable households in Hampshire with utility costs and eligibility checking, supporting 2,800 households;
- £525,525 is distributed to District and Borough councils to support households with exceptional housing costs during the Funding Period in accordance with paragraphs 47 to 51 of the report;
- a grant to Hampshire Library Service of £57,155 to extend and develop its current community offer including signposting to relevant services, chat about groups for the elderly and infirm and the provision of warm and welcome resources and sanitary products;
- a grant of £220,000 to the Environment Centre for providing direct guidance and support to households of any tenure on a range of energy-related topics, which would be delivered through a mix of remote help as well as well as provision of practical household items, depending on need; and to provide capital grants to 75 households.

1.2. It is recommended that the Executive Lead Member for Children's Services approves the allocation of £824,100 to deliver or commission direct support to households as follows:

- £4,300 is allocated to enable one £100 food voucher to be distributed to 43 families open to children's social care teams whose children are educated other than at school to contribute to the cost-of-living pressures;
- £48,400 is ringfenced to award food vouchers to the value of £100 to each Hampshire Foster Carer household with a child or children currently in placement to contribute to the increase in cost of living, and that £16,400 to be awarded to 164 families where there is a Looked After Child placed at home, to be provided in the form of one £100 food voucher per household;
- food vouchers to the value of £100 are awarded to 946 eligible special guardians or connected carers where children are placed either on a temporary or permanent basis, and who are currently receiving financial support, at a total cost of £94,600;
- £18,000 is distributed to children's social care district-based and out of hours teams across Hampshire, so that financial assistance can be given at their discretion to vulnerable families as described in paragraph 27 of the report;
- £88,700 is awarded for individuals open to Care Leavers teams to receive two £50 food vouchers across the six-month period to contribute to the increased cost of living;
- to distribute food vouchers to the total value of £21,500 to unaccompanied asylum seeking children aged 16-18 during the six-month period;
- £56,200 is ringfenced to provide one £100 food voucher to families open to the Disabled Children's Team and £476,000 to provide direct fuel support to 8,000 adults open to social care not in residential accommodation, those that do not have any care and vulnerable adults who present in crisis at the front door to Adult and Health Care services.

1.3. It is recommended that the Executive Lead Member for Children's Services delegates authority to the Director of Children's Services to award grants up to the total value of £1,395,000 in respect of the following initiatives, and in accordance with the grant criteria as set out in paragraphs 13 and 14, in consultation with the Executive Lead Member:

- award up to £125,000 to organisations best placed to deliver advice services, which may include Citizens Advice and community-based organisations;
- award £720,000 through grants for organisations who wish to support vulnerable residents county-wide or within their local area with food and fuel poverty and wish to apply for a community grant. In addition, this allocation would enable applications to be made for a 'crisis grant' whereby professionals working with vulnerable individuals can make applications for support, for example in respect of those struggling with one-off financial shocks or unforeseen events;
- approve grant awards to organisations for the delivery of community pantry network schemes and to develop sustainable approaches to food support up to the value of £550,000 throughout the Funding Period.

1.5 It is recommended that the Executive Lead Member for Children's Services approves £176,259 to be retained by the County Council, in accordance with

the grant guidance, to meet the costs of administering the Household Support Fund between April and September 2024.

- 1.6 It is recommended that the Executive Lead Member delegates approval to the Director of Children's Services to approve the reallocation of any Household Support Fund remaining or underspent funds from initiatives set out in paragraphs 4 to 6 of the report, to organisations delivering services that meet the criteria of the grant in consultation with the Executive Lead Member.

## **2. Reasons for the decision:**

- 2.1. The purpose of this report is to outline the proposed approach for allocation of £7,124,127 from the Department for Work and Pensions (DWP) Household Support Fund across Hampshire for the grant period April 2024 to September 2024. This report seeks approval from the Executive Lead Member for six months of spend and grant funding to organisations in support of vulnerable households via the connect4communities programme.
- 2.2. The DWP expectation is that the grant should primarily be used to support households in the most need, particularly those not eligible for the other support Government has recently made available but who are nevertheless in need. The Fund is intended to cover a wide range of low-income households in need including families with children of all ages, pensioners, unpaid carers, care leavers and disabled people who would otherwise struggle with energy bills, food and water bills.
- 2.3. Whilst immediate needs should be prioritised, Local Authorities are encouraged to use the Fund to provide support that has a long-term sustainable impact, for example household items that would reduce bills in the long term. This can also include support with income maximisation through advice and signposting to benefit, debt and employment services.
- 2.4. The proposed programme contributes to all aspects of the Strategic Plan.

## **3. Other options considered and rejected:**

- 3.1. None.

## **4. Conflicts of interest:**

- 4.1. Conflicts of interest declared by the decision-maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel:** Not Applicable

**6. Reason(s) for the matter being dealt with if urgent:** Not Applicable

**7. Statement from the decision maker:** Not Applicable

**Approved by:**

**Date:**

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**Councillor Edward Heron**  
**Executive Lead Member for Children's Services**

**14 May 2024**

# Item 2

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Lead Member Children's Services
<b>Date:</b>	14 May 2024
<b>Title:</b>	Proposal for the Dissolution of Children and Families Advisory Panel
<b>Report From:</b>	Director of Children's Services

**Contact name:** Kavitha Maxy, Area Director

**Email:** kavitha.maxy@hants.gov.uk

#### 1. The decision:

1.1. That approval be given to dissolve the Children and Families Advisory Panel.

#### 2. Reasons for the decision:

2.1. Officers have identified that since the introduction of the Corporate Parenting Board the Panel has seen its remit considerably reduced. This has resulted in agendas regularly featuring items duplicated from other Council meetings. Recent changes to the Corporate Parenting Board have also resulted in an increase in officer time required by the Board. It is therefore thought that this proposal could utilise both member and officer time more effectively.

2.2. The future direction set by the Executive Lead Member in discussion with cabinet colleagues, members and senior officers of the Council is to streamline the scrutiny, oversight and decision making of Children's Services through the Corporate Parenting Board and the Children and Young People's Select Committee.

#### 3. Other options considered and rejected:

3.1. Do nothing – to carry on with Children and Families Advisory Panel would mean member and officer time being utilised ineffectively, with limited added value or impact due to the discussions already being had in other council meetings.

#### 4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel:** None

**6. Reason(s) for the matter being dealt with if urgent:** Not Applicable

**7. Statement from the decision maker:**

7.1. In taking this decision I have fully considered the views of the members of the panel and any risks or issues that may arise from dissolving this panel.

7.2. The dissolution of the panel will facilitate increased and focused officer and member time in the Corporate Parenting Board and the Children and Young People's Select Committee and reflects the desire to be streamlined and joined up in demonstrating accountability and decision making about children.

**Approved by:**

**Date:**

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**Councillor Edward Heron**  
**Executive Lead Member for Children's Services**

**14 May 2024**



# Item 3

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Lead Member for Childrens Services
<b>Date:</b>	14 May 2024
<b>Title:</b>	Winklebury Infant School Age Range
<b>Report From:</b>	Director for Children's Services

**Contact name:** Peter Cooper, Service Manager Childcare Development

**Email:** Peter.Cooper@hants.gov.uk

#### 1. The decision:

- 1.1. That approval be given to the following proposal, published by Hampshire County Council under Section 19 (1) of the Education and Inspections Act 2006.
- 1.2. To make a prescribed alteration to Winklebury Infant School, Willoughby Way, Basingstoke RG23 8AF to provide nursery provision for up to 24 places for children from 2 years old, with effect from 1 September 2024, with a requirement to consult with the Council prior to any further expansion of places.

#### 2. Reasons for the decision:

- 2.1. The pre-school is a charitable organisation currently run by the Trustees of Winklebury Infant School Pre School (WISPS). It has become increasingly difficult to recruit Trustees to the committee leaving the pre-school at risk of closure.
- 2.2. Winklebury Infant School proposal is for the Governing Body of the school to take on the management of WISPS to provide continuity of early years childcare for children aged 2, 3 and 4 years of age.
- 2.3. The school is maintained by the Local Authority and the statutory process as outlined in The Making Significant Changes ('prescribed alterations') Maintained Schools has been followed including the necessary period of Public Notice from 1 March 2024 to the 29 March 2024.
- 2.4. There have been no objections raised.

#### 3. Other options considered and rejected:

- 3.1. No other options considered.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel:** None

**6. Reason(s) for the matter being dealt with if urgent:** Not Applicable

**7. Statement from the decision maker:** None

**Approved by:**

**Date:**

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**Councillor Edward Heron**  
**Executive Lead Member for Children's Services**

**14 May 2024**

# Item 4

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Lead Member for Children's Services
<b>Date:</b>	14 May 2024
<b>Title:</b>	Peel Common Infant School and Nursery Unit and Peel Common Junior School – Proposed Amalgamation
<b>Report From:</b>	Director of Children's Services

**Contact name:** Mark Saunders, Senior Strategic Development Officer

**Email:** Mark.saunders@hants.gov.uk

#### 1. The decision

- 1.1. That approval be given under the Education & Inclusion Act 2006, Schedule 2, part 2 paragraph 8 to close Peel Common Infant School and Nursery Unit with effect from 1 January 2025.
- 1.2. That approval be given to expand the age range of Peel Common Junior School from 7 to 11 to, 3 to 11 from the 1 January 2025 to form an all-through primary school and nursery unit.

#### 2. Reasons for the decision:

- 2.1. A decline in the number of children living in the schools' catchment area has led to falling numbers on roll. Student forecasts over the next five years indicate that there will be a 1fe (form of entry) demand for places in the locality.
- 2.2. The reduction in pupil numbers has led to significant budget pressures at both the infant and junior schools creating difficulties with budget recovery and on-going viability.
- 2.3. The proposed amalgamation to form a 1fe primary school on one school site presents a better opportunity for the schools to secure an improved budget position with a more settled pupil number intake and organisational structure leading to more sustainable opportunities and better outcomes for children.

#### 3. Other options considered and rejected:

- 3.1. Do nothing – to take no action would leave both schools facing continuing budget pressures with no viable mid to longer-term budget recovery strategy. This would impact opportunities and outcomes for children.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel:** None

**6. Reason(s) for the matter being dealt with if urgent:** Not Applicable

**7. Statement from the decision maker:**

7.1. In taking this decision I have fully considered the current and forecast position of both schools from an educational and financial perspective.

7.2. The closure of Peel Common Infant School and Nursery Unit and the expansion of the age range of Peel Common Junior School to form an all-through Primary School on the existing junior school will ensure a strong long-term educational offer is maintained at the heart of this community.

**Approved by:**

**Date:**

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**Councillor Edward Heron**  
**Executive Lead Member for Children's Services**

**14 May 2024**

# Item 5

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Education
<b>Date:</b>	14 May 2024
<b>Title:</b>	Specialist Provision Final Approval Samuel Cody School
<b>Report From:</b>	Director of Children's Services

**Contact name:** Emma Steele, County Education Manager (SEN Resources and Access)

**Email:** emma.steele2@hants.gov.uk

#### 1. The decision:

1.1. That approval be given to the following proposal published by Hampshire County Council under Section 19 (1) of the Education and Inspections Act 2006: to make a prescribed alteration to Samuel Cody School, Farnborough (category of school: Special) to expand from 295 places to 338 places with effect from September 2024.

#### 2. Reasons for the decision:

2.1. Hampshire County Council has a statutory duty to provide school places for all children, including those who have special educational needs and/or a disability. The County Council is committed to further developing successful provision to meet this demand within the Special Education Needs and Disability (SEND) sector.

2.2. The proposed additional SEND provision will help manage some of the school place pressures generated by the increase in the number of Education, Health, and Care Plans (EHCPs) maintained by the Local Authority.

2.3. The lack of sufficient provision within Hampshire Schools has led to an increase in placements within the independent and non-maintained sector (INMSS). These proposals aim to build on good quality Hampshire school provision and meet the needs of children and young people within their local area. This will reduce the Local Authority's dependence upon independent and non-maintained provision (INMSS) and will aim to keep pupils as close to the home community as possible.

2.4. All Local authorities have a duty to promote sustainable and active travel to school. Hampshire is made up of diverse urban and rural communities and causes long travel times for already vulnerable children. However, having these proposals create closer local provision therefore minimising school transport costs and its use.

2.5. The creation of much wanted specialist placements to give children and young people the support they need. Serving Hampshire's Residents - Strategic Plan 2021 to 2025.

<https://www.hants.gov.uk/aboutthecouncil/strategiesplansandpolicies/corporatestrategy>

**3. Other options considered and rejected:**

3.1. Independent Non-Maintained Special School (INMSS) placements at a much higher cost and at greater pressure on the DSG HN block and school transport costs.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None.

**5. Dispensation granted by the Conduct Advisory Panel: None**

**6. Reason(s) for the matter being dealt with if urgent: Not Applicable**

**7. Statement from the decision maker: None**

**Approved by:**

**Date:**

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**Councillor Steve Forster  
Executive Member for Education**

**14 May 2024**

# Item 6

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Education
<b>Date:</b>	14 May 2024
<b>Title:</b>	Alterations and Refurbishment at Samuel Cody School, Farnborough
<b>Report From:</b>	Director of Universal Services

**Contact names:** Colin Jackson, Senior Delivery Manager  
Nick Yarrow, Delivery Manager

**Email:** colin.jackson@hants.gov.uk  
nick.yarrow@hants.gov.uk

#### 1. The decision:

1.1 That the Executive Member for Education gives approval to spend £800,000 on the project proposals for alterations and refurbishment at Samuel Cody School to create additional teaching accommodation for children with special educational needs.

#### 2. Reasons for the decision:

2.1 Samuel Cody School currently provides education for up to 294 pupils aged between 4 and 16 years old with Moderate Learning Difficulties, Autism Spectrum Condition or Social, Emotional and Mental Health needs.

2.2 The project comprises alterations and refurbishment to the main school to provide an additional 14 places for pupils aged between 4 and 11 years old with Moderate Learning Difficulties, enabled by the relocation of the existing pre-school from the main school into a separate pavilion building.

2.3 The project includes alterations and refurbishment to the pavilion building to enable its use by the pre-school for children aged between 2 and 4 years old and providing a larger space for the potential expansion of the pre-school in the future from 26 places up to 40 places.

2.4 The project is included in the Children's Services Capital Programme, approved at the Executive Lead Member for Children's Services Decision Day on 19 January 2024 with a budget of £800,000.

2.4.1 Hampshire County Council Development Management have confirmed that the works are Permitted Development and do not therefore require planning consent.

**3. Other options considered and rejected:** None.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel:** None

**6. Reason(s) for the matter being dealt with if urgent:** Not Applicable

**7. Statement from the Decision Maker:** None

**Approved by:**

**Date:**

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**Councillor Steve Forster**  
**Executive Member for Education**

**14 May 2024**



# Item 7

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Education
<b>Date:</b>	14 May 2024
<b>Title:</b>	Alterations and Refurbishment at Prospect School, Havant
<b>Report From:</b>	Director of Universal Services

**Contact names:** Colin Jackson, Senior Delivery Manager  
Nick Yarrow, Delivery Manager

**Email:** colin.jackson@hants.gov.uk  
nick.yarrow@hants.gov.uk

#### 1. The decision:

1.1 That the Executive Member for Education gives approval to spend £650,000 on the project proposals for the alterations and refurbishment at Prospect School to improve the provision for pupils with special educational needs.

#### 2. Reason(s) for the decision:

2.1 Prospect School is a special school providing education for up to 80 boys aged between 11 and 16 years old with Social, Emotional and Mental Health needs, some of whom also have additional difficulties which impact on their learning, such as Autistic Spectrum Condition.

2.2 The project comprises alterations and refurbishment to make the current accommodation more suitable to the pupils' special educational needs, including improvements to skills rooms and sport and exercise facilities.

2.3 There are no additional places for pupils created as part of this project.

2.4 The project is included in the Children's Services Capital Programme, approved at the Executive Lead Member for Children's Services Decision Day on 19 January 2024 with a budget of £650,000.

2.5 Hampshire County Council Development Management have confirmed that the works are Permitted Development and do not therefore require planning consent.

#### 3. Other options considered and rejected: None

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel:** None

**6. Reason(s) for the matter being dealt with if urgent:** Not Applicable

**7. Statement from the Decision Maker:** None

**Approved by:**

**Date:**

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**Councillor Steve Forster**  
**Executive Member for Education**

**14 May 2024**

# Item 8

## HAMPSHIRE COUNTY COUNCIL

### Decision Record

<b>Decision Maker:</b>	Executive Member for Education
<b>Date:</b>	14 May 2024
<b>Title:</b>	Additional Specialist Provision - Hollywater School
<b>Report From:</b>	Director of Children's Services

**Contact name:** Emma Steele, County Education Manager SEN Resources & Access

**Email:** emma.steele2@hants.gov.uk

#### 1. The decision:

- 1.1 That approval be given to consult on the expansion of Hollywater School, Bordon, to provide an additional 20 places for children and young people with Severe Learning Difficulties (SLD) from September 2025.
- 1.2 That approval be given to consult on the expansion of Heathfield Special School, Fareham, to provide up to 20 places for children and young people with Moderate Learning Difficulties (MLD) and SLD in phases from September 2024.
- 1.3 To request approval to consult on adding SLD to the specialist designation of Saxon Wood Special School, Basingstoke.

#### 2. Reasons for the decision:

- 2.1 Hampshire County Council has a statutory duty to provide school places for all children, including those who have special educational needs and/or a disability.
- 2.2 The proposed additional SEND provision outlined within this report will help manage some of the school place pressures generated by the increase in the number of Education, Health, and Care Plans (EHCPs) maintained by the Local Authority.
- 2.3 As of January 2024, the number of maintained EHCPs was 16,065. By 2030-31, Hampshire is forecast to have c28,000 pupils who will have an EHCP if unmitigated.
- 2.4 The lack of sufficient provision within Hampshire schools has led to an increase in placements within the independent and non-maintained sector (INMSS). The proposals contained within this report aim to build on good quality Hampshire school provision and meet the needs of children and young people within their local area. This will reduce the Local Authority's

dependence upon independent and non-maintained provision (INMSS) and will aim to keep pupils as close to their home community as possible.

**3. Other options considered and rejected:** None

**4. Conflicts of interest:**

4.1 No conflicts of interest declared by the decision-maker: None

4.2 No conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel:** None

**6. Reason(s) for the matter being dealt with if urgent:** Not Applicable

**7. Statement from the decision maker:** None

**Approved by:**

**Date:**

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**Councillor Steve Forster**  
**Executive Member for Education**

**14 May 2024**

# Item 9

## HAMPSHIRE COUNTY COUNCIL

### Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Education
<b>Date:</b>	14 May 2024
<b>Title:</b>	Approval to Consult on Changes to Approved Published Numbers at Crestwood Community School & Haven Nursery
<b>Report From:</b>	Director of Children's Services

**Contact name:** Emma Steele, County Education Manager SEN Resources & Access

**Email** emma.steele2@hants.gov.uk

#### 1. The decision:

- 1.1 That approval be given to consult be given on the A decrease to the Approved Publish Numbers (APN) within Crestwood Community School, Specific Learning Difficulties SpLD Resource Provision
- 1.2 That approval be given to consult on an increase to the approved published number (APN) of Nursery aged children at the Haven Nursery Special Educational Needs (SEN) Hub.

#### 2. Reasons for the decision:

- 2.1 Hampshire County Council has a statutory duty to provide school places for all children, including those who have special educational needs and/or a disability.
- 2.2 The proposed additional SEND provision outlined within this report will help manage some of the school place pressures generated by the increase in the number of Education, Health, and Care Plans (EHCPs) maintained by the Local Authority.
- 2.3 The numbers of pupils requiring the Specific Learning Difficulty (SpLD) resourced provision at Crestwood Community School for has been reducing over time, due to their needs being well met in local secondary schools.
- 2.4 Most children with special educational needs, such as SpLD, will have their needs met through high-quality teaching and adaptations to it.

**3. Other options considered and rejected:** None

**4. Conflicts of interest:**

4.1 No conflicts of interest declared by the decision-maker: None

4.2 No conflicts of interest declared by other Executive Members consulted: None

**5. Dispensation granted by the Conduct Advisory Panel: None**

**6. Reason(s) for the matter being dealt with if urgent: Not Applicable**

**7. Statement from the decision maker: None**

**Approved by:**

**Date:**

-----  
**Councillor Steve Forster**  
**Executive Member for Education**

**14 May 2024**