

Public Document Pack

Executive Decision Records

Please find set out below a number of Executive Decisions taken at the HAMPSHIRE COUNTY COUNCIL Executive Member for Policy and Resources Decision Day held at the Castle, Winchester on Wednesday, 26th September, 2018

1. **REGULATION OF INVESTIGATORY POWERS ACT (RIPA) 2000 – ANNUAL REVIEW AND CONFIRMATION OF EXISTING POLICY WITH REGARDS TO SURVEILLANCE ACTIVITY**
2. **STRATEGIC PROCUREMENT & COUNTY SUPPLIES – CONTRACTING APPROVAL FOR ENERGY SUPPLY EXTENSION**
3. **DEVELOPING SERVICES THROUGH LOCAL PARTNERSHIP - PARISH AND TOWN COUNCIL INVESTMENT FUND**
4. **INVESTING IN HAMPSHIRE BIDS**
5. **THREE EXTRA CARE DEVELOPMENT OPPORTUNITIES IN GOSPORT, PETERSFIELD AND NEW MILTON - OUTCOME OF PROCUREMENT - LESS EXEMPT APPENDICES**
6. **EXCLUSION OF THE PRESS AND PUBLIC (No Decision Record)**
7. **THREE EXTRA CARE DEVELOPMENT OPPORTUNITIES IN GOSPORT, PETERSFIELD AND NEW MILTON - OUTCOME OF PROCUREMENT - EXEMPT APPENDICES (No Decision Record)**
8. **PROPOSED DISPOSAL OF OLD TOWN HALL, ALDERSHOT**
9. **SCHEDULE OF ROUTINE TRANSACTIONS**

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Item 1

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy & Resources
Date:	26 September 2018
Title:	Regulation of Investigatory Powers Act 2000 – Annual review and confirmation of existing policy with regards to surveillance activity
Report From:	Director of Culture, Communities and Business Services / Director of Transformation and Governance – Corporate Services

Contact name: Julie Chambers – Trading Standards Manager (Legal & Compliance)/Peter Andrews – Head of Risk and Information Governance,

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Email: julie.chambers@hants.gov.uk
peter.andrews@hants.gov.uk

1. The Decision:

1.1. That the County Council’s proposed Policy with regard to RIPA, attached as appendix 1 to the report, be approved.

2. Reason(s) for the decision:

2.1. The decisions made will ensure that Hampshire County Council continues to comply with the Regulation of Investigatory Powers Act 2000, as amended by the Protections of Freedoms Act 2012, in such a manner that supports the County Council’s Strategic Plan.

3. Other options considered and rejected:

3.1. None

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: none.
6. Reason(s) for the matter being dealt with if urgent: not applicable.
7. Statement from the Decision Maker:

Approved by:

Date:

26 September 2018

**Executive Member for Policy and Resources
Councillor Roy Perry**

Item 2

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	26 September 2018
Title:	Energy Supply – extension to contract arrangements
Report From:	Director of Culture, Communities and Business Services

Contact name: Steve Clow

Tel: 01962 847858

Email: Steve.clow@hants.gov.uk

1. The Decision:

That the Executive Member for Policy and Resources approves the following:

- 1.1 To extend the current electricity and gas supply contracts by one year from 1st October 2019 to 1st October 2020 using existing purchasing frameworks. The expected value is up to £18 million to include the County Council and the public sector partner organisations that we procure on behalf of.

2. Reasons for the decision:

- 2.1. The purpose of this paper is to set out the rationale for the recommendation to extend the current electricity and gas contracts through the existing OJEU compliant framework for a period of one calendar year.
- 2.2. The extension would cover the supply contracts currently sourced through LASER (OJEU compliant framework) and the “Preserves” contract currently sourced via SSE.
- 2.3. The extension to would be for the period 1st October 2019 to 1st October 2020 for both contracts.
- 2.4. Extending the current arrangements would allow the County Council to take advantage of existing competitive pricing structures maximising buying discounts for the County Council and its public sector partners for a 12 month extension period until new frameworks become available in the market.

2.5. The period of extension would allow the Director of Culture Community and Business Services (CCBS) to review the specifications and commercial terms of the products and services of both future anticipated LASER and Crown Commercial Service (CCS) frameworks due to be published early in the 2019 calendar year.

2.6. The Director of CCBS would then be able complete an options appraisal and provide recommendations to the Executive Member Policy and resources later in 2019 on the procurement of energy supplies for the period 2020 to 2024.

3. Other options considered and rejected:

3.1. Alternative proposals were received and evaluated but were unsuccessful.

4. **Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

5. **Dispensation granted by the Conduct Advisory Panel:** None

6. **Reason(s) for the matter being dealt with if urgent:** Not applicable

7. **Statement from the Decision Maker:**

Approved by:	Date:
-----	26 September 2018
Councillor Roy Perry Executive Member for Policy and Resources	

Item 3

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	26 September 2018
Title:	Developing Services through Local partnership – Parish and Town Council Investment Fund
Report From:	Director of Culture, Communities and Business Services

Contact name: Sam Jones – Rural Programme Manager

Tel: 02380 605100

Email: sam.jones2@hants.gov.uk

- **The Decision:**

- 1.1 It is recommended that the Executive Member for Policy and Resources:
- 1.2 Endorses the approach set out in this report for developing the County Council's partnership with Parish and Town Councils (PTCs) and the Hampshire Association of Local Councils (HALC).
- 1.3 Supports the specific arrangements proposed to operate the PTC Investments Fund of £500,000 which was approved by Cabinet in October 2017. These arrangements to include:
 - PTC Investment Fund criteria allowing for revenue and capital investments usually up to maximum values of £30,000 - as set out in sections 6.4 to 6.8.
 - A PTC Investment Fund governance structure which will include a Programme Board and Local Service Development Team approach – as set out in sections 7.1 to 7.2.
 - Applications for investments greater than £5,000 to be considered at Decision Days for the Executive Member for Countryside and Rural Affairs, with delegated authority for decisions below £5,000 to be given to the CCBS Assistant Director - Culture and Heritage.
 - The formal launch of the PTC Investment Fund in November 2018 in conjunction with HALC and utilising their forthcoming Annual General Meeting for that purpose.
 - Associated collaboration and joint working with HALC, the outcomes of which will inform forthcoming negotiations over longer term County Council financial support for the organisation.

- Interim core support for HALC, from existing P+R funds, representing a stand still grant of £63,000 for the current year, in light of the delay to concluding negotiations associated with this work.

- **Reasons for the decision:**

2.1 The County Council recognises the importance of partnerships with local communities in developing local resilience and ensuring responsive and sustainable services.

2.2 Through the partnership with HALC and PTC's, the County Council aims to empower local communities and support greater participation in the delivery of local services.

2.3 A new Parish and Town Council Investment Fund of £500k has been created to support this and encourage innovation in local service delivery. This fund will look to finance new schemes developed through the partnership which help to reduce a community's reliance upon the County Council's resources.

2.4 The purpose of the paper is to:

- Set out the context and principles required for effective partnership working with PTC's (established through a series of consultation events).
- Put forward criteria for the PTC Investment Fund and Identify the associated work streams necessary to support an effective partnership targeting the delivery of more services at a local level.
- Identify an appropriate form of governance and support for the management of the PTC Programme and Investment Fund.
- Seek support for ongoing collaboration and joint working with HALC in securing these objectives.

3. Other options considered and rejected:

3.1 Alternative proposals were received and evaluated but were unsuccessful.

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None

4.2 Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None

6. Reason(s) for the matter being dealt with if urgent: Not applicable

7. Statement from the Decision Maker:

Approved by:

Date:

26 September 2018

**Councillor Roy Perry
Executive Member for Policy and Resources**

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Item 4

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	26 September 2018
Title:	Investing in Hampshire Bids
Report From:	Director of Culture, Communities and Business Services, Director of Economy, Transport and Environment and the Director of Corporate Resources

Contact names:	Karen Murray/David Fletcher/Rob Carr		
Tel:	01962 847831/846125/847508	Email:	karen.murray@hants.gov.uk david.fletcher@hants.gov.uk rob.carr@hants.gov.uk

1. The Decision:

- 1.1. That the Executive Member approves the application for an Investing in Hampshire award to the Live Theatre Winchester Trust for £375,000.
- 1.2. That the Executive Member approves the application for an Investing in Hampshire award to the Winchester Excavations Committee for £200,000.
- 1.3. That the Executive Member approves the application for an Investing in Hampshire award to Centre for Social Innovation/South Efford House, Lymington for £75,000 (note that it is proposed that this would be paid under different terms to the usual Investing in Hampshire support – with 50% paid in advance, 50% on achievement of agreed milestones).

2. Reasons for the decision:

- 2.1. This report considers three requests for funding under the Investing in Hampshire Fund. The first request is in respect of a contribution towards the transformation and improvement of the Theatre Royal, Winchester. The second request asks for a contribution towards the cost of publishing further volumes of the Winchester Studies and the third request is in respect of a contribution towards the Centre for Social Innovation/South Efford House in Lymington.
- 2.2. These projects are very different in nature but reflect both the rich and diverse heritage of the county and the strategic importance of the range of facilities provided for the benefits of residents.

2.3. The County has always sought to provide support and develop strong links with the organisations that have responsibility for running and maintaining the most significant facilities and heritage assets across the county and the Investing in Hampshire Fund was established to facilitate financial contributions to key projects.

3. Other options considered and rejected:

3.1 Alternative bids were received and evaluated but were unsuccessful.

4. Conflicts of interest:

4.1 Conflicts of interest declared by the decision-maker: None

4.2 Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None

6. Reason(s) for the matter being dealt with if urgent: Not applicable

7. Statement from the Decision Maker:

Approved by:

Date:

26 September 2018

**Councillor Roy Perry
Executive Member for Policy and Resources**

Item 5

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	26 September 2018
Title:	Three Extra Care Development Opportunities in Gosport, Petersfield and New Milton – Outcome of Procurement
Report From:	Director of Culture, Communities and Business Services

(Summary of an Exempt Decision)

Contact name: Louise Hague / Nigel Holmes

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Email: Louise.hague@hants.gov.uk
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1. The Decision:

- 1.1. That the Director of Culture, Communities and Business Services (Strategic Manager – Assets and Development) be authorised to accept the tender submissions, to include the release of any required capital funding and site transfers, on the basis set out in this report and appendices to support the development and operation of the three Extra Care schemes at Bulmer House in Petersfield, Addenbrooke in Gosport, and Fernmount in New Milton.
- 1.2. That the Director of Culture, Communities and Business Services (Strategic Manager – Assets and Development) be authorised to settle the detailed terms and conditions as may be deemed necessary to conclude the site transfers.
- 1.3. That approval be given to obtain prior notification consent to demolish, and to fund the demolition of the buildings currently on each site, as set out in this report and appendices.
- 1.4. That approval be given to enter into any related legal or planning agreements deemed necessary and that the Director of Culture, Communities and Business Services (Strategic Manager – Assets and Development) be authorised to settle the detailed terms and conditions.

2. Reasons for the decision:

- 2.1. To enable the development and operation of three Extra Care schemes at Bulmer House in Petersfield, Addenbrooke in Gosport, and Fernmount in New Milton to deliver c.150 Extra Care flats across all three sites.

3. Other options considered and rejected:

3.1. Alternative bids were received and evaluated but were unsuccessful.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None

6. Reason(s) for the matter being dealt with if urgent: Not applicable

7. Statement from the Decision Maker:

Approved by:

Date:

26 September 2018

**Councillor Roy Perry
Executive Member for Policy and Resources**

Item 8

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy & Resources
Date:	26 September 2018
Title:	Proposed Disposal of Old Town Hall, Aldershot
Report From:	Director of Culture, Communities and Business Services
	(Summary of an Exempt Decision)

Contact name: Annabel Fox

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Email: annabel.fox@hants.gov.uk

1. The Decisions:

- 1.1. That approval be given to the sale of the freehold interest in the Old Town Hall, Aldershot as set out in the report.
- 1.2. That approval be given to the retention of the whole Capital Receipt for reinvestment within the Workstyle office portfolio as set out in the report.
- 1.3. It is recommended that the Director of Culture, Communities and Business Services (Strategic Manager – Assets & Development) be authorised to settle the detailed terms and conditions, including an adjustment to the purchase price, as may be deemed necessary, to conclude the sale.

2. Reasons for the decision:

- 2.1. The disposal is in accordance with core One Public Estate objectives of working together across the public sector and taking a strategic approach to asset management of the public estate to promote economic growth and generate efficiencies.
- 2.2. Rushmoor Borough Council's proposals to use the Old Town Hall (OTH) building to facilitate economic growth in the region are supported by the Enterprise M3 LEP, One Public Estate and Hampshire County Council (HCC).

3. Other options considered and rejected:

- 3.1. The building has been considered for re-use by other HCC services but is no longer required by HCC.
- 3.2. Disposal on the open market has been considered, in addition to a lease of the building to RBC. The preferred option for HCC and RBC is for disposal of the building to facilitate economic growth in the region, in accordance with One Public Estate & EM3 LEP objectives.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None

6. Reason(s) for the matter being dealt with if urgent: Not applicable

7. Statement from the Decision Maker:

Approved by:

Date:

26 September 2018

**Councillor Roy Perry
Executive Member for Policy and Resources**

Item 9

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
Date:	26 September 2018
Title:	Schedule of Routine Transactions
Report From:	Director of Culture, Communities and Business Services
(Summary of an Exempt Decision)	

Contact name: Tony Davison

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1. The Decisions:

- a) That the proposed transactions in the Schedule be approved
- b) That the Director of Culture, Communities and Business Services (Strategic Manager - Assets and Development) be authorised to settle the detailed terms and conditions

2. Reasons for the decision

- 2.1. The transactions detailed in the Schedule will ensure efficient and effective use of the County Council's property assets.
- 2.2. Collectively, the proposals support all the Corporate Priorities: Hampshire safer and more secure for all, maximising wellbeing and enhancing our quality of place.

3. Other options considered and rejected:

- 3.1. Not Applicable

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: None

6. Any reasons for the matter being dealt with if urgent: Not applicable

7. Statement from the Decision Maker:

Approved by:

Date:

**Councillor Roy Perry
Executive Member for Policy and Resources**

26 September 2018