

Appendix 1 – Constitutional Update report to Cabinet

Standing Order 13

13. Presentation of Reports of the Leader, Executive Members and Committees

Part I items

- 13.1 The Leader on behalf of Cabinet or as Executive Member for Policy and Resources and any Executive Member or Chairman or Vice-Chairman of a Committee may present a Report to the County Council for decision on any matter that falls within their area of responsibility. The Leader, Executive Member, or Chairman or Vice-Chairman of the relevant Committee (as the case may be), will introduce the Report and move the Recommendations.
- 13.2 The Chairman shall 'call' each numbered paragraph of the Report. Any Member may ask the Leader, Executive Member, or Chairman or Vice Chairman of a Committee (as the case may be) presenting the Report, a question on the paragraph 'called'. A Member may also rise and say 'debate' (this will indicate the Member wishes to comment on the paragraph or, to move an Amendment to a Recommendation in the Report). A Member who asks a question may, having heard the answer, also say 'debate'. When the word 'debate' has been uttered, the Chairman shall enquire whether there are any further questions on that paragraph. If there are, they shall be put and answered. If there are none, the paragraph shall be open to debate and the Chairman shall invite the Member who first called 'debate' to open that debate and the normal rules of debate, as contained in Standing Order 17, shall apply;
- 13.3 the procedure in 13.2 above shall be applied to each numbered paragraph in turn, until the last paragraph of the Report is reached;
- 13.4 After consideration of the Report, and after any questions or debate, the Recommendations of the Executive or the Committee in the Report shall be put to the County Council one at a time, and when all the Recommendations of the Executive or the Committee have been disposed of and any questions dealt with, the Chairman of the County Council shall then move 'that the Report of the Executive or of the Committee be adopted' or 'that the Report of the Executive or of the Committee as amended be adopted', as the case may be.

Part II items

- 13.5 The Leader and any Executive Member or Chairman or Vice-Chairman of a Committee may present a Part II item Report on any matter that falls within their area of responsibility. The Leader, Executive Member

or Chairman or Vice-Chairman of the relevant Committee (as the case may be) will introduce the Report.

- 13.6 The Chairman shall “call” each numbered paragraph of the Report. Any Member may ask the Leader, Executive Member, or Chairman or Vice-Chairman of a Committee (as the case may be) presenting the Report a question on the paragraph called.
- 13.7 The procedure in 13.6 shall be applied to each numbered paragraph in turn until the last paragraph of the Report is reached.
- 13.8 When questions on all paragraphs have been answered, the Report shall be open to debate and the Chairman shall invite debate on the Report paragraph by paragraph and the normal rules of debate, as contained in Standing Order 17 shall apply so far as they relate to Part II items, and the Report shall be received after debate.

NB: Reports of the Hampshire and Isle of Wight Fire and Rescue Authority are Part II items.