

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Lead Member for Universal Services
Date:	20 May 2024
Title:	Hampshire County Council Non-Educational Cleaning Contract
Report From:	Director of Universal Services

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1. The decision

1.1 That the Executive Lead Member for Universal Services gives approval to procure, spend and enter into contractual arrangements, in consultation with the Head of Legal Services, for a three-year single supplier contract for Hampshire County Council corporate sites to be cleaned with the option to extend the contract for an additional 2 years, commencing on 1 February 2025 and totalling a 5 year contract and at a total cost of £12.5 million to be funded from the existing revenue budgets of each individual service.

2. Reason for the decision:

2.1. To provide affordable ongoing arrangements for the cleaning of non-education Hampshire County Council corporate buildings, including corporate offices outside of the HQ buildings in Winchester, Libraries, Country Parks, Adult Services sites, Children's Services sites, Highways Depots and Outdoor centres.

3. Other options considered and rejected:

3.1 Extending existing contract arrangements. This option was rejected as a proposed increase in rates does not represent value for money.

3.2 The team has consulted with stakeholders around a range of options including other frameworks, integration with other Facilities Management (FM) contracts, fixed term contracts, multi supplier or geographic lotting, and has concluded that the existing single supplier best suits the needs of Hampshire County Council for the cleaning of corporate sites. Other arrangements do not cover the full range of cleaning practises required, and lotting the arrangement would lead to different contractors, different cleaning practises, and different management regimes across the estate. The current single

supplier maximises efficiency of management, reporting and purchase to pay systems.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker:

4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

20 May 2024

**Executive Lead Member for Universal Services
Councillor Nick Adams King**