

HAMPSHIRE 2050 AND CORPORATE RESOURCES SELECT COMMITTEE
TASK AND FINISH WORKING GROUP ON THE COUNTY COUNCILLOR GRANT
REVIEW

TERMS OF REFERENCE

1 Introduction

- 1.1 In December 2024 the Executive Member for Hampshire 2050 and Corporate Services [agreed to undertake a review of the County Councillor Grant Scheme](#). It was agreed that the review would commence on the completion of the 2024/2025 grant award window and that the outcomes of the review would be considered before the end of September 2025.
- 1.2 The outcomes of this review will require pre-scrutiny by the Hampshire 2050 and Corporate Services Select Committee before any decisions on the future operation of the scheme are made by the relevant Executive Member.
- 1.3 This Task and Finish Working Group is being established to assist the Hampshire 2050 and Corporate Services Select Committee to pre-scrutinise the process undertaken and findings in respect of the review of the County Councillor Grants Scheme.

2 Role and Purpose of the Task and Finish Working Group

- 2.1 The Task and Finish Working Group is a working group of the Hampshire 2050 and Corporate Services Select Committee and is appointed in accordance with the Constitution of Hampshire County Council.
- 2.2 The Task and Finish Working Group's purpose is to oversee and scrutinise the approach and outcomes of the County Councillor Grant Scheme Review.
- 2.3 The Task and Finish Working Group will review the process and will provide feedback on the presentation of the outcome of the engagement process and review findings.
- 2.4 The Task and Finish Working Group will provide a report on its activities to the Hampshire 2050 and Corporate Services Select Committee for consideration, as part of the pre-scrutiny process.

3 Objectives

- 3.1 To work on behalf of the Hampshire 2050 and Corporate Services Select Committee to consider the process undertaken to review Members Grants, including the approach to engaging with County Councillors.
- 3.2 To review feedback from engagement with County Councillors and other findings of the review, to ensure they are appropriately considered and represented in the findings of the work.

4 Outcomes

- 4.1 To provide feedback regarding the review and associated engagement to the Directorate.
- 4.2 To submit a report to the Hampshire 2050 and Corporate Services Select Committee in accordance with the pre-scrutiny process, considering the review process and findings.

5 Method

- 5.1 The Task and Finish Working Group will meet with Directorate officers to consider the progress of the review.
- 5.2 At each meeting, the Task and Finish Working Group will provide feedback to Officers on the stated objectives of the review.
- 5.3 Where the Task and Finish Working Group reasonably requires further information in order to meet its objectives such information will be provided by Officers.

6 Membership

- 6.1 The Task and Finish Working Group shall be a cross party group made up of Members of the Hampshire 2050 and Corporate Services Select Committee consisting of a total of 8 Members, (5 Conservative Group, 2 Liberal Democrat Group, and either 1 Labour Group or 1 Independent Group).

7 Meetings

- 7.1 The Working Group will hold an initial meeting in May 2025 to review project plan and proposals for engagement with County Councillors.
- 7.2 At its initial meeting the Task and Finish Working Group shall appoint a Chairman from among its Members.
- 7.3 The Task and Finish Working Group will meet after the County Councillor engagement has taken place to provide feedback to Officers and to agree

its report to the Hampshire 2050 and Corporate Services Select Committee. The content of the Report will be agreed by consensus.

7.4 Meetings of the Task and Finish Working Group can be either in person, remote or hybrid.

7.5 Following the submission of the Report the Task and Finish Working Group will cease to exist.

8 Code of Conduct

8.1 Elected Members of the Working Group shall comply with the Hampshire County Council's Code of Conduct for Members.