

# HAMPSHIRE POLICE AND CRIME PANEL

## Report

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| <b>Date considered:</b> | 24 September 2018                       | <b>Item:</b>  | 2  |
| <b>Title:</b>           | Update to Governance Documents          |               |  |
| <b>Contact:</b>         | Democratic Support Officer to the Panel |               |  |
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### 1. Executive Summary

- 1.1 The purpose of this paper is to set out revised governance documents previously adopted by the Hampshire Police and Crime Panel (PCP)

### 2. Protocol for the Informal Resolution Procedure Regarding Complaints made Against the PCC

- 2.1. The protocol outlines the protocol under which the Complaints Sub-Committee will seek to determine complaints. Revisions have been proposed to enhance the clarity and transparency of the process for determining whether part 4 of the Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012 ("the Regulations").
- 2.2. In order to enable this process to be undertaken efficiently it is recommended that the Sub-Committee delegate their responsibility for the decision to disapply part 4 of the regulations, in respect to all or part of any complaint, to the Panel's Monitoring Officer, in consultation with the Chairman of the Sub-Committee.
- 2.3. A number of other amendments have been suggested, in response to the proposals above and to enhance the accuracy of the document. The proposed updated protocol can be found at appendix one

### 3. Guidance Note on the management of unreasonable complainant behaviour

- 3.1. The guidance note outlines what the Sub-Committee considers to be unreasonable complainant behaviour, the options available to the Sub-Committee and the possible consequences to the individual.
- 3.2. Where unreasonable complainant behaviour adversely affects the sub-committee's ability to perform their role, or the work of any of the Panel's supporting officers, a decision may need to be reached to restrict the contact that person has with the Sub-Committee. Given the potential impact of such behaviours any such decision may need to be reached within a short timeframe, in order to minimise any ongoing disruption and therefore it is

recommended that the Sub-Committee delegate their responsibility for the application of this guidance note to the Panel's Monitoring Officer, in consultation with the Chairman of the Sub-Committee.

- 3.3. A number of other amendments have been suggested, in response to the proposal above and to enhance the accuracy of the document. The proposed updated protocol can be found at appendix two.
  
4. **That the Sub-Committee agree the updated Protocol for the Informal Resolution Procedure Regarding Complaints made Against the PCC and the updated Guidance Note on the management of unreasonable complainant behaviour and report these updates to the full Panel at their next meeting on 5 October 2018.**

#### **Section 100 D - Local Government Act 1972 - background documents**

**The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)**

| <u>Document</u> | <u>Location</u> |
|-----------------|-----------------|
| N/A             | N/A             |