

AT A MEETING of the HFRA Stakeholder Committee of HAMPSHIRE FIRE AND RESCUE AUTHORITY held at Room X, SQH, Eastleigh on Tuesday, 16th July, 2019

Chairman:

* Councillor Roger Price

Councillor Jonathan Glen
* Councillor Roz Chadd
* Councillor Sharon Mintoff

* Councillor Rhydian Vaughan MBE

* Present

Also present with the agreement of the Chairman: Councillor Chris Carter

1. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Jonathan Glen.

2. **DECLARATIONS OF INTEREST**

Members were mindful of their duty to disclose at the meeting any disclosable pecuniary interest they had in any matter on the agenda for the meeting, where that interest was not already entered in the Authority's register of interests, and their ability to disclose any other personal interests in any such matter that they might have wished to disclose.

3. **DEPUTATIONS**

There were no deputations for the meeting.

4. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed everyone to the first meeting of the HFRA Stakeholder Committee ("the Committee") and introductions were made.

5. **3SFIRE STAKEHOLDER COMMITTEE TERMS OF REFERENCE**

The Committee considered a report from the Head of Legal (item 5 in the Minute Book) regarding the Committee's Terms of Reference.

A brief history of the Committee and its formation was given. The role of the Committee was highlighted on page 7 of the pack and it was confirmed that the Directors of the company would look after the day-to-day running of 3SFire Ltd, with the Committee having more of an oversight and exercising the 'Shareholders' reserve power pursuant to Article 4(1).

On page 8 of the pack was a list of functions proposed to remain with Full Authority for decision. Whilst all the functions of the Authority as shareholder had currently been delegated to the Committee, it was suggested that there may be

some decisions, such as dissolving the company, that the Committee may wish to refer to the Full Authority.

The Chairman of the Full Authority was content for delegation of all functions to remain with the Committee and officers agreed that there was no legal implication in doing this. After discussion, the Committee agreed to remove the obligation to refer larger decisions to the Full Authority but accepted that if there was a particularly contentious decision then the Committee may choose to do this if it was felt necessary.

The Committee also discussed the number of meetings that would be required each year. Whilst the terms of reference proposed four meetings, it was agreed that two meetings a year would be sufficient as the Chairman was able to call more if necessary. Whilst in the longer term two meetings a year would work well, it was noted that initially more meetings would likely be held whilst the Committee got established properly.

RESOLVED:

- 1) The Committee approved the draft terms of reference for the 3SFire Ltd Stakeholder Committee at Appendix 1 subject to two amendments:
 - a) That the Committee meet at least **two** times per year rather than four; and
 - b) The section regarding 'Functions Reserved to the Authority' is removed and replaced with an option to refer significant or contentious decisions to the Full Authority should the Stakeholder Committee deem this necessary.
- 2) That the Clerk have delegation to make minor amendments and finalise the Terms of Reference; and
- 3) That it be RECOMMENDED to the Full Authority that the Terms of Reference be approved and included in the constitution.

6. **EXCLUSION OF PRESS AND PUBLIC**

It was resolved that the public be excluded from the meeting during the following items of business, as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the reports.

7. **STAKEHOLDER COMMITTEE GOVERNANCE PRESENTATION**

The Committee received a presentation from Sarah Adamson on behalf of 3SFire Ltd [SEE EXEMPT MINUTE]

8. **3SFIRE LTD - FUTURE COMPANY STRUCTURE**

The Committee considered a report from the Chairman of the Board (3SFire Ltd) (item 8 in the minute book) regarding the future company structure of 3SFire Ltd [SEE EXEMPT MINUTE].

Chairman,