

HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Economy, Transport and Environment
Date:	17 September 2019
Title:	Contract for Provision of Bikeability Training 2020-2022 (extendable to 2024)
Report From:	Director of Economy, Transport and Environment

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1. The decision:

- 1.1. That subject to the award of Department for Transport (DfT) grant funding, approval is given to procure and spend and enter into the necessary contractual arrangements in consultation with the head of legal services, including any necessary funding or other agreements, to deliver Bikeability cycle training (including Bikeability Plus) for a period of 2 years, extendable to a maximum of 4 years, with a start date 1 August 2020 and at a total estimated cost of £1.73 million to be funded in full by DfT grant awards.
- 1.2. That a ratio of 30% for price and 70% for quality be applied in tender evaluation of the items approved.
- 1.3. That authority is delegated to the Director of Economy, Transport and Environment to agree any variations to the items approved, in consultation with the Executive Member for Economy, Transport and Environment.

2. Reasons for the decision:

- 2.1. The current Bikeability contract ends on 31 July 2020 with no further options for extension. Hampshire County Council is granted funding to provide this service by Government and therefore a new contract is required to continue to deliver cycle training.
- 2.2. Hampshire County Council as a Highway Authority has a statutory duty under The Road Traffic Act 1988, Section 39, which states that each Local Authority must prepare and carry out a programme of measures designed to promote road safety, and the Bikeability cycle training scheme is an important component of the current provision.

3. Other options considered and rejected:

- 3.1. To deliver cycle training in house. Outsourcing allows the authority to hire a professional cycle training organisation, with a team of National Standard instructors. Outsourcing ensures no extra costs beyond what is agreed in the tender. Training up to 10,000 students would be a large-scale operation requiring extensive recruitment, training, safeguarding, equipment, and storage, which would put the County Council revenue budget at risk if the Department for Transport funding were to cease.
- 3.2. To discontinue cycle training. This would forfeit the opportunity to take advantage of DfT grant funding while it is available to provide school children with cycle training in support of the County Council's road safety aims and statutory duty.

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker:
- 4.2. Conflicts of interest declared by other Executive Members consulted:

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by: ----- Executive Member for Economy, Transport and Environment Councillor Rob Humby	Date: 17 September 2019
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