

HAMPSHIRE COUNTY COUNCIL

Decision Record

Decision Maker:	Executive Member for Policy & Resources
Date:	27 October 2020
Title:	Microsoft Software Renewal
Report From:	Director of Corporate Resources
(Summary of an Exempt Decision)	

Contact name: Simon Williams, Head of IT

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1. The decision:

1.1. That funding authority is given to allow IT to engage with the market to renew the County Council's Microsoft Enterprise Agreements and other ancillary agreements up to the end of 2023.

2. Reasons for the decision:

2.1. The IT delivered across HCC is underpinned for the large part by Microsoft-licensed software products: both as user applications like Office and server software which runs our IT infrastructure.

2.2. All licensing is now subscription-based and is managed through several different agreements with Microsoft.

2.3. The main agreement is our Microsoft Enterprise Agreement (EA) which runs for a fixed 36-month period and the current agreement is due for renewal in December 2020. HCC is now seeking to enter into a new EA to cover the 36 months to 31 December 2023.

3. Other options considered and rejected:

3.1. There are no other options available to the County Council, Microsoft software is essential to the delivery of council services.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel:

5.1. None

6. Reason(s) for the matter being dealt with if urgent:

6.1. Not applicable

7. Statement from the decision maker:

Approved by:

Date:

Councillor Keith Mans
Executive Member for Policy & Resources

27 October 2020