



**Hampshire
& Isle of Wight**
FIRE & RESCUE AUTHORITY

Shadow Authority

Purpose: Approval

Date: **10 February 2021**

Title: **HEALTH, SAFETY AND WELLBEING STATEMENT OF INTENT**

Report of Chief Fire Officer

SUMMARY

1. This report seeks approval by the Shadow Authority for the revised Health, Safety and Wellbeing (HSW) Statement of Intent for the HIWFRS on 1 April 2021.
2. The HSW Statement of Intent (Appendix A) is reviewed on an annual basis. The current Statement of Intent has been subject to a full review and illustrates our commitment to HSW, encouraging engagement and accountability.

BACKGROUND

3. The Health and Safety Executive guidance confirms that a Statement of Intent should state your general policy on health and safety at work, including your commitment to managing health and safety and your aims. As the employer, or most senior person in the company, you should sign it and review it regularly.
4. The HSW Statement of Intent is the pledge of the Hampshire and Isle of Wight Fire and Rescue Authority (HIWFRA), and it demonstrates an ongoing and determined commitment to improving health, safety and wellbeing at work. It confirms we will continue to provide and implement a process of continual improvement to ensure a safe and healthy working environment.

5. Appendix A provides the first HSW Statement of Intent for the combined services and will be prominently displayed within every workplace to demonstrate a Service-wide commitment to HSW leadership at our highest level.

SUPPORTING OUR SAFETY PLAN AND PRIORITIES

6. The HIWFRA HSW Statement of Intent and supporting policies and procedures are provided to ensure that all staff are aware of and committed to Health, Safety and Wellbeing. It has a direct link to the delivery of our services within supporting our people and learning and improving, by fully engaging with our core values.
7. Our people – We look after each other by creating great places to work and promoting the health, wellbeing and safety of our people.
8. High performance – Our diverse teams are trusted, skilled and feel equipped to deliver a leading fire and rescue service today and into the future.
9. Learning and improving – We have the support of policy and guidance with the freedom to use our discretion to do the right thing, learning from ourselves and others.

CONSULTATION

10. All HSW policies and procedures have recently undertaken a consultation process (including with representative bodies) before they are republished, as part of the CFA project.
11. HSW Statement of Intent design has been assured and approved by HFRS Media and Communications team.

RESOURCE IMPLICATIONS

12. There are no specific financial implications from the contents of this paper, as the HSW policies and procedures are already operating within both Services as ongoing outcome of DDIP provisions.

IMPACT ASSESSMENTS

13. There are no specific impact assessment implications from the contents of this paper, as an impact assessment should be completed for all policy, procedure and guidance documents. This ensures that all policies will be compliant with legislative requirements including Health and Safety.

LEGAL IMPLICATIONS

14. Approving this report will demonstrate compliance with Health and Safety Executive guidance on HSW Statement of Intent.

OPTIONS

15. Option 1 (Recommended) – That HIWFRA approve the HSW Statement of Intent for display from 1 April 2021.
16. Option 2 – That HIWFRA do not approve the HSW Statement of Intent for display from 1 April 2021.

RISK ANALYSIS

17. Option 1 demonstrates compliance with Health and Safety Executive guidance on HSW Statement of Intent for the new CFA. Option 2 will remove that compliance with Health and Safety Executive guidance on HSW Statement of Intent at the point of combination.

EVALUATION

18. HSW Statement of Intent will continue to be reviewed every year.

CONCLUSION

19. To demonstrate compliance with Health and Safety Executive guidance on HSW Statement of Intent for the transition to a new Combined Fire Authority for Hampshire and Isle of Wight Fire and Rescue Service, requires the Shadow Authority to approve for the adoption of the revised HSW Statement of Intent.

RECOMMENDATION

20. That the HSW Statement of Intent is approved by the Shadow Authority for display from 1 April 2021.

APPENDICES ATTACHED

21. [Appendix A](#) - HIWFRA HSW Statement of Intent

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