



**Hampshire  
& Isle of Wight**  
FIRE & RESCUE AUTHORITY

## **Shadow Authority**

Purpose: Approval

Date: **10 February 2021**

Title: **HAMPSHIRE AND ISLE OF WIGHT FIRE AND RESCUE SERVICE  
SAFETY PLAN YEAR 2 IMPROVEMENTS**

Report of Chief Fire Officer

### SUMMARY

1. This report seeks approval for the Hampshire and Isle of Wight Fire and Rescue Safety Plan Year 2 improvements (Appendix A).
2. The Hampshire and Isle of Wight Fire and Rescue Service Safety Plan 2020-2025 discharges the HIWFRA statutory requirement to produce an integrated risk management plan.
3. This report presents the inaugural HIWFRA update of our Service annual cycle of continual strategic improvements.

### BACKGROUND

4. Integrated Risk Management Plans (IRMP) are a statutory requirement and set out how the Fire Authority intends to identify, evaluate, assess and control foreseeable risks across the communities it serves.
5. The Safety Plan incorporates the IRMP requirement and the annual Service Plan into a single document which is updated annually. This approach to managing risk in our communities will ensure the Service is able to report on how effective its risk reduction activities are.
6. The Safety Plan outlines the activities the Service will undertake in support of the IRMP while also setting out how our teams will work via our values and deliver on our five strategic priorities; Our Communities, Our People, Public Value, High Performance and Learning and Improving.

7. These priorities identify the strategic direction for our Service and are translated into measurable actions against which the Service is measured and held to account. The measurable actions are known as our annual Safety Plan improvements.
8. The Year 2 improvements have been developed within Directorates and are presented in Appendix A.
9. This report deliberately does not review the progression of our current Year 1 Safety Plan improvements as this is undertaken via alternate performance and assurance reporting.

#### SUPPORTING OUR SAFETY PLAN AND PRIORITIES

10. The Safety Plan sets out the strategic direction for the next five years and establishes our priorities. The activities to deliver them are embedded within the Safety Plan as annual improvements.
11. This document ensures that the HFRA meets its statutory duty to have an IRMP in place which suitably addresses identified risks within the communities it serves.

#### CONSULTATION

12. As a public body, in designing the original Safety Plan we had both a legal and moral obligation to listen to the opinions of those whom we serve. We also believe that consultation with our stakeholders will add considerable value to our future direction, ultimately assuring the quality and suitability of our Safety Plan.
13. The findings from the consultation process were considered and influenced the content of the Safety Plan. The Consultation Institute quality assured the process to ensure that every part of our formal consultation met best practice standards. Representative Bodies were engaged with throughout the Safety Plan development.
14. In the development of the Year 2 safety plan improvements, Directors have engaged their teams to inform a dedicated Executive Group workshop.

#### RESOURCE IMPLICATIONS

15. The Year 2 Safety Plan improvements are set out in detail in Appendix A, which includes information on any additional resources that Directors feel they will need to complete the activities outlined.

16. At this stage it is anticipated that the majority of the improvement priorities can be completed using existing resources, but there are two areas within the People and Organisational Development Directorate where additional resources may be required.
17. This report therefore seeks approval for one off funding of up to £205,000 in 2021/22, to be met from the Transformation Reserve which will be drawn down during the year if required.

### IMPACT ASSESSMENTS

18. The Safety Plan was developed undertaking the following phases; Strategic Assessment of Risk, Co-production and Engagement, Development, Appraisal and Consultation.
19. There are no specific impact assessment implications from the contents of this paper, as an impact assessment should be completed for all Year 2 Safety Plan improvements. This ensures that all future improvements will be compliant with legislative requirements, Health and Safety, People Impact Assessments and aid informed cost benefit and environmental decision making.

### LEGAL IMPLICATIONS

20. Fire and Rescue Authorities have a legal obligation to produce an Integrated Risk Management Plan to ensure appropriate management of risk and discharge of their duties. The Safety Plan meets that duty.
21. This report is seeking approval on non-statutory aspects within the Safety Plan, namely the annual improvement plan for the continual development of our Service.
22. The Safety Plan and annual improvement update is subject to the governance and approval arrangements of HIWFRA.

### OPTIONS

23. Option 1 (Recommended) – That HIWFRA approve the Year 2 Safety Plan improvements. This will allow the improvements to go live from 1 April 2021 and set the strategic improvements for the new combined Service.
24. Option 2 – To not approve the Year 2 Safety Plan improvements. This would require a redesign of the Year 2 Safety Plan improvements, which would create a high risk of being unable to complete in advance of April 2021.

## RISK ANALYSIS

25. There are no specific risk implications from the recommended option within this paper.

## EVALUATION

26. The successful delivery of the Safety Plan will be regularly monitored by the Chief Fire Officer and wider Executive Group for Hampshire and Isle of Wight Fire and Rescue Service.
27. As per Year 1, progress on Year 2 Safety Plan improvements will be routinely reported to the HIWFRA to ensure appropriate accountability is maintained for the discharge of duties under the Safety Plan.

## CONCLUSION

28. The report and appendix propose HIWFRA approval of the new Year 2 Safety Plan improvements to provide the Service's strategic direction for 2021/22.

## RECOMMENDATIONS

29. That HIWFRA approve the Year 2 Safety Plan improvements.
30. That HIWFRA approve one off funding of up to £205,000 for 2021/22 to be met from the Transformation Reserve.

## APPENDICES ATTACHED

31. [Appendix A](#) - Hampshire and Isle of Wight Fire and Rescue Safety Plan 2020-25 year 2 improvements

Contact: Steve Apter, Deputy Chief Fire Officer, [steve.apter@hantsfire.gov.uk](mailto:steve.apter@hantsfire.gov.uk),  
07918 888057