

HAMPSHIRE COUNTY COUNCIL

Report

Committee/Panel:	Health and Wellbeing Board
Date:	5 October 2017
Title:	Report of the Health and Wellbeing Board Business Subgroup
Report From:	Director of Adults' Health and Care

Contact name: Sue Lee

Tel: 07551 152760

Email: susan.lee@hants.gov.uk

1. Summary

1.1 A Business Subgroup has been established to support the Hampshire Health and Wellbeing Board's business planning process and to coordinate the implementation of the Health and Wellbeing Board (HWB) business plan. The business subgroup comprises the chairs of each HWB subgroup. The purpose of this report is to outline progress against the agreed HHWB Business Plan.

2. HWB Business Plan 2017/18

2.1 Subgroups are now set up around each of the priorities in the Health and Wellbeing Strategy as follows:

- Resilience for young people (Starting Well)
- Obesity and physical activity (Living Well)
- Social isolation (Ageing Well)
- Wider determinants of health and wellbeing (Healthy Communities)

2.2 Each subgroup has a nominated chair (taken from a diverse range of agencies) and a multi-agency membership. There is representation from public health and districts on each subgroup in order to promote co-ordination and consistency.

2.3 Each subgroup has developed terms of reference. Existing forums and/or work streams relating to specific HWB themes have been mapped so as to avoid unnecessary overlap and duplication. The approach adopted has been to identify what currently exists and to build on this to support delivery of the HWB priority theme. In some cases, this has meant that an existing forum now acts as the HWB subgroup with the existing forum having reviewed terms of reference and objectives so that objectives and activities appropriately link.

2.4 This has happened with the Starting Well Subgroup where a forum already existed under Public Health, regarding Emotional Wellbeing and Resilience. Living Well is

being progressed via the pre existing Healthy Weights Group and the Healthy Communities is being addressed via the District Forum.

- 2.5 It is recommended that from December 2017, the HWB adopts a thematic programme of meetings based on the layout and Priorities of the HWB Strategy. The format of the workshop sessions of future Board meetings would therefore, focus on one of the HWB strategic priorities and include a joint presentation from partner organisations outlining evidence of progress against this priority area. This approach would enable the HWB to undertake continuous review of the Strategy throughout the year. It also provides an opportunity for any 'system blockages' to be highlighted to the HWB and potentially resolved. The 'deep-dive' approach of each HWB Priority across the year would make the agenda more meaningful and enable a continuous review of progress.
- 2.6 A more detailed update on the subgroups will be provided in the workshop session taking place after the business section of the meeting.
- 2.7 **Appendix A** includes a copy of the current HHWB Business Plan

3. Membership of the Health and Wellbeing Board

- 3.1 The Business Subgroup was tasked with reviewing membership of the Health and Wellbeing Board to ensure all relevant sectors are represented. Membership has now been reviewed and potential gaps identified.
- 3.2 It is recommended that a representative of Hampshire Fire and Rescue be added as a full member of the HWB – this reflects the Safe and Well Programme the service is leading and the obvious links to the wider health and wellbeing programme, in place of the Director of Transformation and Governance, who would instead be a nominated substitute for the Director of Adults' Health and Care. The full membership of the HWB is set out in Appendix B to this report.
- 3.3 A number of Substitute Member changes are also suggested in Appendix B to this report. These changes will be effected by the County Council's Monitoring Officer, in consultation with the Chairman of the HWB, in accordance with the Monitoring Officer's delegated authority.
- 3.4 Potential gaps were identified regarding other sectors such as the business community, housing, transport, environment, planning and culture which contribute to the wider determinants of health and wellbeing. However, it is recommended that these sectors are better engaged at the local level via the District HWB Forum and/or in relevant HWB work streams.
- 3.5 Independent sector representation on the HWB has also been discussed. In the light of the diversity of the sector, it is recommended that representation is managed on a rotational basis for example, in line with the cycle of the HWB Business Plan.

4. Joint Protocol between HWB and Hampshire Safeguarding Boards

- 4.1 The joint protocol on the working arrangements between the Hampshire Health and

Wellbeing Board, the Hampshire Safeguarding Adults Board (HSAB) and the Hampshire Safeguarding Children's Board (HSCB) has been refreshed. The executive groups of the Safeguarding Boards have worked together to draft a combined document (where previously each Safeguarding Board produced an individual protocol with the HWB). The document outlines the relationship between the Boards, their functions, responsibilities, accountability and channels of communication. It is recommended that the Hampshire HWB ratifies this protocol.

4.2 A copy of the draft Protocol has been circulated with the Board papers.

5. HWB Strategy Refresh

5.1 It will be necessary to review and refresh the HWB Strategy 2013 - 2018. This process will be co-ordinated by the HWB Business Group with input and contributions as needed from member organisations. A detailed action plan will be presented at the December HWB Board to include:

- Review of progress
- Timeline for publication of the updated HWB Strategy (deadline: Q1 of 2019)
- Public involvement and engagement in the process (to be led by the HWB Community Engagement and Co-production Group).
- Contributions required from member organisations
- Communications plan.

5.2 The approach outlined in paragraph 2.4 will enable the strategy to be reviewed over the next calendar year.

6. Board Support Arrangements

6.1 Business management and support arrangements for the HWB have been agreed going forward. Corporate Services continue to administer the main Board meetings. The current business manager will continue to support the Board on an on-going basis and additional administrative support has been put in place. This will be provided on the basis of an integrated business support model to help rationalise and streamline business management and support across a number of statutory strategic partnerships.

7. Recommendations

7.1 The Board is asked to agree the following recommendations:

- a) To note progress of the HWB Business Plan and the work of the subgroups.
- b) To adopt the thematic programme of meetings and the review arrangements outlined in para in 2.5.

- c) To endorse the proposal to appoint a representative of the Hampshire Fire and Rescue Service as a full member of the HWB in place of the County Council's Director of Transformation and Governance, and to recommend this change to a meeting of the County Council.
- d) To note the proposed changes in respect of Substitute Members as shown in Appendix B.
- e) To ratify the Joint HWB, Hampshire Safeguarding Children's Board and Hampshire Safeguarding Adults Board protocol.
- f) To receive an action plan at the December HWB regarding the Strategy refresh.
- g) To note the progress regarding permanent HWB business support arrangements.

CORPORATE OR LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	no
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	no
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u> Update: Review of the Health and Wellbeing Board	<u>Reference</u> 7967	<u>Date</u> 6 December 2016
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

Section 100 D - Local Government Act 1972 - background documents	
The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)	
<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

This report does not propose any decision therefore an impact assessment has not been undertaken.

2. Impact on Crime and Disorder:

2.1. No impact anticipated.

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption? No impact anticipated.
- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? No impact anticipated.